



MISSISSIPPI STATE DEPARTMENT OF HEALTH

MISSISSIPPI FIRST STEPS EARLY INTERVENTION PROGRAM

**State Interagency Coordinating Council (SICC) Meeting
October 13, 2017 ● 8:30 am – 4:00 pm**

Present	SICC Members	Affiliation	Role
X	Shirley Miller (Chair)	<i>MS Dept. of Mental Health (Retired)</i>	Parent; State Agency
X	Linda Shivers (VC)	<i>Independent Provider (Central)</i>	Provider
	Natasha Bennett	<i>Parent (Central)</i>	Parent
X	Brittany Herrington	<i>Parent (South)</i>	Parent
	Sara Leathers	<i>Parent (North)</i>	Parent
X	Lori Rolison	<i>Parent (South)</i>	Parent
X	Keishawna Smith	<i>Parent (Central)</i>	Parent
	Laura Smith	<i>Parent (Central)</i>	Parent
	Julie Waddle	<i>Parent (North)</i>	Parent
X	Kara Butler	<i>UMMC, EI, SI (Central)</i>	Provider
X	Kara Driver, MD	<i>UMMC, Pediatrics-Newborn Meds</i>	Provider
X	Elizabeth Pell	<i>Director CPICC (South)</i>	Provider
	Kamme Riddle	<i>Independent Provider (North)</i>	Provider
X	Janet Slaughter	<i>Independent Provider (Central)</i>	Provider
X	Charles Allgood	<i>Child Care Licensure</i>	Personnel Preparation
X	Alicia Deaver	<i>Inst. of Higher Learning, USM</i>	Personnel Preparation
X	Carlen Henington	<i>Inst. of Higher Learning, MSU</i>	Personnel Preparation
X	Julie Parker	<i>Inst. of Higher Learning, MSU</i>	Personnel Preparation
X	Christina Perigoe	<i>Inst. of Higher Learning, USM</i>	Personnel Preparation
	Ronjanett Taylor	<i>Inst. of Higher Learning</i>	Personnel Preparation
X	Holly Spivey	<i>Office of Gov., Head Start Collab</i>	Head Start
	Nita Thompson	<i>MS Head Start Association</i>	Head Start
	Ryan Blakeney	<i>MS Dept. of Insurance</i>	State Agency: Insurance
X	Stacy Davis	<i>MS Dept. of Human Services</i>	State Agency: MIECHV
	Tanya Rogillio	<i>MS Dept. of Child Protective Services</i>	State Agency: CAPTA
	Candice Taylor	<i>MS Dept of Education</i>	State Agency: Education
	Dorothy Young	<i>Division of Medicaid</i>	State Agency: Medicaid

Additional Attendees:

- Stacy Callender, *MSDH, Part C Coordinator*
- Valecia Davis, *MSDH, Early Intervention Division Director*
- Miranda Richardson, *MSDH, Early Intervention Data Manager*
- Pamela Kendrick, *MSDH, Early Intervention Monitoring Coordinator*
- Pam Dollar, *MS Parent Training and Information Center, Director*
- Kim Chancellor, *MSDH, Local Early Intervention Program Coordinator*
- Valerie Linn, *Magnolia Speech School, Director*
- Carey Bates, *MSDH, Early Intervention Quality Technical Assistant Central Region*
- Debra Koonce, *MSDH, Early Intervention Quality Technical Assistant Northern Region*
- Michelle Cleveland, *MSDH, Early Intervention Quality Technical Assistant Southern Region*

MINUTES

Welcome/Introductions (S. Miller, Chair)

S. Miller opened the meeting at 8:30 am. She welcomed all SICC members, appointees, and attendees and asked for brief introductions of each person.

Review and Purpose of Meeting (S. Callender, Part C Coordinator)

S. Callender, Part C Coordinator, introduced Shauna Crane, Associate Director of Technical Assistance for Excellence in Special Education (TAESE) as the speaker for the today and outlined expectations for the SICC Orientation.

Orientation (Shauna Crane, Associate Director of TAESE)

Shauna Crane, Associate Director of TAESE, conducted the SICC Orientation from 9:00 am – 1:00 pm, with all resources provided by the TAESE Center.

Business (S. Miller, Chair)

- S. Miller called to order the public meeting at 1:30 pm.
- Minutes from the July 28, 2017 and the August 3, 2017 meetings were shared and reviewed. No corrections were offered. A motion was made by C. Henington and second by K. Smith for approval of the minutes as written. The motion passed.
- S. Miller facilitated the election of Chair, Vice-Chair, and Executive Committee Members.
 - S. Miller and S. Callender explained the qualifications and responsibilities for leadership roles for the SICC. S. Miller explained the election process to be used.
 - Nominations for Chair, Vice-Chair, and Executive Committee members were taken from the floor. K. Smith was nominated for SICC Chair, B. Herrington was nominated for SICC Vice-Chair, and E. Pell and J. Slaughter were nominated for Executive Committee Members.
 - Voting was completed by secret ballot. Based on the majority of votes cast, K. Smith and B. Herrington were elected as SICC Chair and Vice-Chair, respectively, and E. Pell and J. Slaughter were elected as new SICC Executive Committee Members.
 - The new leaders will begin their new terms at the conclusion of the October meeting.
- S. Miller facilitated the appointment of Standing Committee Chairs and Members.
 - The standing committees of the SICC are the Personnel Preparation, Public Awareness, and Transition Committees.
 - J. Parker was appointed Chair of the Personnel Preparation Committee.
 - Members: R. Taylor, A. Deaver, C. Perigoe, B. Herrington, L. Shivers, V. Davis, J. Slaughter, K. Chancellor, and P. Edwards.
 - L. Rolison was appointed Chair of the Public Awareness Committee.
 - Members: S. Davis, E. Pell, K. Smith, K. Driver, K. Butler, K. Riddle, L. VanNorman, L. Proctor, P. Kendrick, L. Harper, and J. McCarty.
 - C. Henington was appointed as the Interim Chair of the Transition Committee.
 - Members: C. Taylor, D. Young, S. Miller, H. Spivey, C. Allgood, N. Thompson, A. Pace, M. Masterson, M. Richardson, and J. Kresge.
- S. Miller noted the SICC Executive Committee may appoint assemble and appoint additional Chairs of any Ad Hoc committees and/or work groups deemed necessary.
- S. Miller facilitated a discussion of SICC priorities for the 2018 calendar year:
 - Annual Report to the Governor (assigned to the Public Awareness Committee), and

- Support for the Part C State Systemic Improvement Plan (SSIP) currently being implemented (assigned to the Personnel Preparation Committee).
- S. Miller and L. Shivers were acknowledged and provided thanks for their years of service as the Chair and Vice-Chair, respectively, and for their additional years of service for children and families in Mississippi.
- The SICC meeting dates for 2018 were announced as:
 - The second Friday of each quarter: January 12, 2018, April 13, 2018, July 13, 2018, and October 12, 2018.
 - Alternate dates were set for the fourth Friday of each quarter if needed: January 26, 2018, April 27, 2018, July 27, 2018 and October 26, 2018.
 - All SICC meetings will be held in Jackson with specific locations to be determined.

Program Update (V. Davis)

V. Davis shared a draft copy of the Interim Individualized Family Service Plan (IFSP) form for comments and feedback.

Public Comments

- A comment was shared about early intervention provider shortages across the state. An inquiry was made about strategies for addressing these provider shortages.
 - V. Davis and S. Callender described the recruitment efforts of the local early intervention programs and efforts by the state staff (e.g., posting of open positions on the MS State Dept. of Health website, outreach to individual professionals, and outreach to professional organizations).

Adjourn

The SICC Meeting was adjourned at 4:00 p.m.