



About the Position: The Mississippi State Department of Health is seeking to fill a Support Care Professional III (DH-Medical Aide II) vacancy at the Simpson County Health Department.

Job Responsibilities: The Support Care Professional III (DH-Medical Aide II) job responsibilities are to serve the county clinic by performing duties approved for CNA under the supervision of the County Coordinating Nurse. Duties including blood drawing, stocking supplies, assisting with medical procedures, cleaning exam rooms, and other duties as assigned. This position requires travel to support various clinics in the District. Must provide excellent customer service and communication with doctors, patients, families, and educate patients on care. Employees are required to become familiar with other applicable programs, procedures, and processes of the health department to perform this work.

To be Successful: Successful employees need to have excellent multitasking, organizational, leadership and communication skills. Employees must prioritize work to meet deadlines and be an effective team player. Ability to develop good rapport with patients and the public. Need to have knowledge of MSDH programs and use that knowledge effectively to assist clients and/or patients.

Salary Range: \$24,023.49 - \$32,792.06 Directly related experience and advanced education will be considered for any salary increases beyond the starting salary.

Schedule: 40 hours/week

Location(s): Simpson County (required travel within the Region)

Preferred Qualifications: Requires High School Diploma or high school equivalency, Certified Nurse Assistant (CNA) designation and 2-3 years of experience.

Reference Job Action # 17741

How to Apply: Interested applicants should submit: 1.) Cover letter indicating the location(s) for which he/she is applying; 2.) State of Mississippi Employment Application and/or résumé through [MSDH Online Application](#).

MSDH is an Equal Opportunity Employer