



MISSISSIPPI STATE DEPARTMENT OF HEALTH

## **Registered Nurse (Nurse Team Lead)**

**Maternal and Infant Health Bureau**

**Region: Jackson, MS (Central Office)**

[Contract Position, part-time]

### **Position Details:**

The Mississippi State Department of Health's Maternal and Infant Health Bureau (MIHB) is seeking to fill an RN or higher contract position. This position will be part-time and will serve as the Infant Mortality Review Committee (IMRC) Case Abstractor. The Case Abstractor will work in the Central Office (Jackson, Mississippi) at the Mississippi State Department of Health.

### ***Roles and Responsibilities***

The Case Abstractor responsibilities include, but are not limited to the following:

- Reviewing and collecting records from various healthcare facilities, law enforcement agencies, medical examiners, and/or other relevant facilities
- Writing abstractions/narratives for infant death case reviews
- Scheduling and/or attending IMRC meetings
- Maintaining confidentiality and protecting privacy of cases
- Submitting reports as required by the IMRC, MIHB, and/or MSDH
- Compiling findings and/or recommendations as needed
- Disseminating information to internal and external stakeholders as needed

Salary Range: \$36.00/hour (number of hours per week may vary **not to exceed 80 hours/month**)

Qualifications: State licensure/Certification as an RN or higher

### ***How to apply***

Interested applicants should submit (by mail or email) a cover letter and resume to:

Mississippi State Department of Health  
Maternal and Infant Health Bureau  
Attn: Dr. Vernesia Wilson  
570 East Woodrow Wilson  
Jackson, MS 39216  
Email: [Vernesia.Wilson@msdh.ms.gov](mailto:Vernesia.Wilson@msdh.ms.gov)

The Mississippi State Department of Health's mission is to protect and advance the health, well-being, and safety of everyone in Mississippi. To learn more about the Mississippi State Department of Health, please visit our website @ <https://msdh.ms.gov/>.

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