



MISSISSIPPI STATE DEPARTMENT OF HEALTH

NURSE AIDE TRAINING PROGRAM ONSITE INSPECTION

Nurse Aide Training Program Database Sheet

Please verify the information on the attached Nurse Aide Database Sheet with facility staff. If any of the information on the Database Sheet is incorrect (ex. Address, telephone number, fax number, Administrator, Director of Nursing, Program Coordinator, Primary Instructor, Alternate Instructor, Classroom Location, Clinical Skills Site, etc...), please correct and return as soon as possible to:

Antanikah Robbins, Nurse Aide Program Coordinator

Mississippi Department of Health
Bureau of Health Facilities
Licensure and Certification
P.O. Box 1700
Jackson, MS 39215-1700

Program Coordinator/Instructor Work History/Experience Sheet

If there is a change in the Program Coordinator, Primary Instructor, or Alternate Instructor, please complete Attachment #2 (which is Page 4 of the Nurse Aide Training and Competency Evaluation Program Application) and return with corrected Database Sheet.

Requirements of Approval of NATP Checklist

Please use Attachment #3 to make appropriate notations as to whether or not the four (4) areas listed below meet the requirements of NATP approval:

1. Identification of Nurse Aides;
2. Agreement to conduct Clinical Skills Training in Long Term Care Facility;
3. Physical Facilities (Classroom/Clinical Skills Lab)
4. Supplies and Equipment

Surveyor Initials/Comments

Surveyor should initial and indicate on the Nurse Aide Database Sheet whether the NATP met requirements for re-approval for two (2) years. If the program does not meet requirements, the reason should be documented on the appropriate checklist.

**REQUIREMENTS FOR APPROVAL OF A
NURSE AIDE TRAINING PROGRAM (NATP)
SURVEYOR CHECKLIST**

REQUIREMENTS	MET	NOT MET	REMARKS
<p>PROHIBITION OF CHARGES 483.152c</p> <p>No nurse aide who is employed by, or who has received an offer of employment from a facility on the date on which the aide begins a nurse aide training and competency evaluation program may be charged for any portion of the program (including any fees for textbooks or other required course materials).</p> <p><i>*This applies to Facility-Based Programs ONLY.</i></p>	XXXX		
<p>Reference: MDH, Division of Health Facilities, Licensure and Certification, Mississippi Federal/State NATCEP Requirements for Medicare SNFs and Medicaid KFS, dated April 1, 1992, Paragraph 4 – State Responsibility for Program Approval.</p>	XXXX	XXXX	<p>Proprietary programs must have approval letter from State Board of Community & Junior Colleges for course curriculum/hours being taught.</p>
<p><u>Identification Of Nurse Aides</u> Paragraph 4A (4), Page 8</p> <p>The nurse aide trainees must be clearly identifiable as trainees and recognizable to residents, family members, visitors and staff.</p>			
<p><u>Agreement To Conduct Clinical Skills Training In Long Term Care Facility</u> Paragraph 4A (5), Page 8</p> <p>Clinical skills training must, in all cases, be done in a long-term care facility (nursing home) that is Medicare/Medicaid participating. Non-Facility Based Programs must have a written agreement with a long-term care</p>			

facility to conduct clinical skills training in the facility.			
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REQUIREMENTS	MET	NOT MET	REMARKS
<p><u>Physical Facilities</u> <u>(Classroom/Clinical Skills Lab)</u> Paragraph 4A (8) a., Page 12</p> <p>The classroom and clinical skills lab must meet the following conditions, at a minimum:</p> <ol style="list-style-type: none"> 1. Adequate ventilation; 2. Comfortable temperatures (air conditioning and heating systems working); 3. Clean and safe conditions (floors clean and uncluttered, pest free, electrical outlets working, meets State Fire Code, waste baskets and clock in room); 4. Adequate space (adequate space in the classroom to accommodate all students, adequate space in lab for skills practice, adequate number of tables and chairs); and 5. Adequate lighting (lights in working order with sufficient illumination). 			
<p><u>Supplies and Equipment</u> Paragraph 4A (8) b., Page 12-14</p> <p>Programs must have sufficient quantities of supplies and skill training equipment based on the number of trainees (including audio-visual equipment and any equipment needed for simulating resident care).</p> <p><i>*Supplies must be in good repair.</i></p>			

Survey Conducted By: _____

DATE COMPLETED: _____

SAN _____

MISSISSIPPI NURSE AIDE TRAINING PROGRAM
SUPPLY/EQUIPMENT LIST
Revised 06/24/2024

Alcohol Swabs or Alcohol and Cotton Balls
Bath Basin
Bath Blanket
Bed with Adjustable Working Side Rails (Standard, not Electrical)
Bedpan, Standard
Bedpan, Fracture
Bedside Stand
Blood Pressure Cuffs (1 Standard, 1 Extra Large/Obese)
Brush/Comb
Cane
Cart/Table or Wall-Mount for TV/VCR or IVD*
**Some facilities are still using the old Pro-care IVD System*
Catheter Bags (Urine drainage bag, leg bag, urine drainage bag cover) Catheters,
Regular/Anchoring Straps
Clock or Wristwatch with Second Hand (each student should have his/her own
watch)
Container for Used Clothing and Hospital Gown
Denture Brushes
Denture Cleanser (toothpaste or other)
Denture Cream/Polident
Denture Cup
Dentures
Deodorant
Dietary Setup (Tray, Cover, Silverware, Cup, Glasses, Plates & Bowls, Special
Rehab Equipment, Name Card)
Drinking Cup, Disposable
Dual Earpiece Stethoscope (1 for Check Off and 2 Regular Stethoscopes for
Practice)
Emesis Basin
Enema Bag
Gastrostomy Tube (for Show & Tell)
Gloves, Disposable – Latex & Vinyl, Large (at least one box non-latex) Gowns,
Hospital
Handbook, Nurse Aide (1 Nurse Aide Handbook should be issued to each
student)

Hose, Anti-Embolism/T.E.D. (with opening on top or bottom of toe), Large or Extra Large
 Incontinence Pads
 Isolation Bag for Soiled Linen
 Isolation Gown, Cap, Mask
 Clothing Protector
 Paper Towels
 Pen or Pencil and Paper (or recording sheet) for recording measurements
 Isolation Trash Bag
 IV Pole
 Linen Hamper for Soiled Linen
 Linen (2 sets per bed), Top Sheet, Bottom Sheet (Fitted or Flat), Draw sheet, Pillowcase, Blanket and Bed Spread; also, need a couple of extra flat sheets to be used as barriers.
 Lotion or Oil
 Lubricant or Pre-lubricated Cover for Rectal Thermometer
 Manual (1 Nurse Aide Manual per Student)
 Mannequin (Male and Female parts)
 Mattress
 Measuring Container (for Urine) – Graduated Pitcher & “hat”
 (Students need to see different kinds)
 Mirror, Hand
 Nail Grooming Equipment (Scissors, Clippers & File/Emery Board and Orangewood Stick)
 Output Sheets
 Over-bed Table
 Pillow (4) – To demonstrate Positioning
 Privacy Curtain/Screen or Door if private room
 Razor (Safety & Electric)
 Restraints, Waist, Chest, Vest, Mittens, Lap-Buddy
 Scales-Weighted
 Straws
 Storage Cabinet or Shelves for Supplies
 Soap, non-rinseless in pump dispenser
 Shaving soap or Cream or Lotion for use with Safety Razor
 Signaling Device or Call Light (May be simulated)
 Sink with Running Water
 Skin Cleanser (Liquid soap – optional)
 Spray Disinfectant or Antibacterial soap for cleaning emesis/bath basins between usage
 Supportive Devices (pillows, blanket rolls, etc.)
 Table and Chairs or Student-type Desks
 Thermometers, Glass Oral and Glass Rectal (must be distinguishable from one another) non-Mercury
 Thermometer, Digital and Sheaths for Digital Thermometer

Thermometer Container (for Used Thermometers)
Tissue, Kleenex
Toilet Tissue or Wipes
Toothbrush or Toothettes
Thermometer Sheath
Toothpaste
Towels (6) and Washcloths (6) at bare minimum
Transfer (Gait) Belt
Urinals
Utensils, Disposable for Feeding
Walker
Wastebasket with Paper or Plastic Bag Inside
Water Pitcher, Glass/Tray
Water Supply
Water Thermometer
Wheelchair with Footrests and Brakes (Working)
Yellow Food Coloring (optional)

Each program will need to have a classroom and a lab. These rooms can be combined or be separate. The lab, at a minimum, should resemble a resident's room. It should be equipped with a bed, beside stand, over-bed table, call light or signaling device which may be simulated, a private curtain/screen or door if private room, etc. The lab should have running water (or at a minimum, a bathroom very close to the lab). There should be a storage cabinet and/or shelves and/or closet for storage of supplies/equipment. The classroom should have a table with chairs and/or student type desks. Classroom will have, at a minimum, 20 square feet of floor space per student. The classroom and clinical skills lab must meet the following conditions, at a minimum:

1. Adequate ventilation;
2. Comfortable temperatures. Air conditioning and heating systems must be operable;
3. Clean and safe conditions. Floors must be clean and uncluttered; pest free, electrical outlets must be operable; must meet State Fire Code/ current fire inspection report, waste baskets and clock in room;
4. Adequate space. Adequate space in the classroom to accommodate all students; adequate space in lab for skills practice; adequate number of tables and chairs, etc...; and
5. Adequate Lighting. Lights must be in working order with sufficient illumination.