



MISSISSIPPI STATE DEPARTMENT OF HEALTH

**Part C State Coordinator, Early Intervention**

The Mississippi State Department of Health, Child and Adolescent Health Program is seeking to fill a Public Health Program Specialist Supervisor position. This is The Part C State Coordinator for the Early Intervention (EI) Program. The employee administers the statewide Early Intervention system including: Monitoring federal and state Part C requirements and supporting best practices to maintain a high quality statewide early intervention program.

Serving as the point of contact for the Federal Office of Special Education Programs (OSEP) to enhance the Part C Program. Ensuring the provision of technical assistance to the local Early Intervention Program Coordinators. Communicating to external stakeholders regarding Part C. Legislative duties pertaining to Part C, including presentations to the Mississippi State Legislature, State Interagency Coordinating Council and other entities as requested by Mississippi State Department of Health's (MSDH) Leadership. Providing updates to the MSDH Leadership on Part C initiatives. Creating the annual federal Part C Performance Report in collaboration with the EI MITI Coordinator/Manager. Representing Early Intervention in national-level technical assistance meetings and programs. Convening the ICC stakeholder group to guide early intervention policies and practices in Mississippi. Planning and facilitating the implementation of evidence based statewide practices. Overseeing early intervention professional development for the entire Part C team.

**Salary Range:** \$62,079.40 - \$76,912.05 Full-time

**MINIMUM QUALIFICATIONS:** Master's degree in special education or related field and/or 7 years' related experience; and 1-2 years of supervisory experience.

**How to apply:** Interested applicants should submit: 1) Cover letter indicating the title and location for which he/she is applying 2) send a completed Mississippi State Personnel Board Employment Application for Public Health Program Specialist Supervisor to: <https://www.mspb.ms.gov>

Find the SPB application at <https://www.mspb.ms.gov/media/6595/application%20word%20template.pdf>

**Resumes may be sent to:**

Mississippi State Department of Health  
Office of Health Services  
FAX: 601-576-7825

To learn more about the Mississippi State Department of Health, please visit our website at <https://msdh.ms.gov>.