

COVID-19 Provider Training Resources

COVID-19 Vaccine Training: General Overview of Immunization Best Practices for Healthcare Providers

COVID-19 Vaccine Training Module

Vaccine Storage/Handling and Administration

Printable Training Guides

- Clinical Training Materials
[COVID-19 Vaccination Resources | CDC](#)
- Vaccine Storage and Handling:
<https://www.cdc.gov/vaccines/hcp/admin/storage/toolkit/storage-handling-toolkit.pdf>
- For Administering Vaccines: Dose, Route, Site, Needle size: -
<https://www.immunize.org/catg.d/p3085.pdf>
- Protective Measure for Vaccinating During the Pandemic: -
<https://www.immunize.org/catg.d/p2009.pdf>

Web-Based Training

You Call the Shots

- *Vaccine Storage and Handling-Course Code #WB4417
<https://www2a.cdc.gov/nip/isd/ycts/mod1/courses/sh/ce.asp> (scroll to the bottom of the page and click on continue)
- *General Best Practice Guidelines for Immunization-2019 Course Code #WB4095
<https://www2.cdc.gov/nip/isd/ycts/mod1/courses/gbp/ce.asp> (scroll to the bottom of the page and click on continue)
- *Vaccine Administration -Course Code #WB4424-
<https://www2.cdc.gov/vaccines/ed/vaxadmin/va/ce.asp> (scroll to the bottom of the page and click on continue)

*To receive continuing education (CE) or print a certificate, you will need to visit TCEO (Training and Continuing Education Online) <https://tceols.cdc.gov/> and follow the 9 Simple Steps- for each course listed above. <https://tceols.cdc.gov/Home/Steps>

Vaccine Management

Vaccines will be ordered through Mississippi Immunization Information eXchange (MIIX) or other methods found on the MSDH website. (See below)

[Redistribution of COVID-19 Vaccine](#)

[Order via MIIX](#)

<https://www.surveymonkey.com/r/9WMG6D7>

[Mississippi Immunization Information eXchange \(MIIX\) User Agreement \(smartsheet.com\)](#)

To add additional users to an existing account please submit to the smartsheet to request access.

Web-Based Training

- Vaccine Ordering Management Systems (VOMS) in MIIX
<https://documentation.stchome.com/assets/prodfiles/IWeb/Reach/VOMS%20V%202%20or%203%20Vaccine%20Ordering.mov>
- Receiving Vaccine Inventory in MIIX
<https://documentation.stchome.com/assets/prodfiles/IWeb/Reach/VOMS%20V%203%20of%203%20Receiving%20Vaccine.mov>
- Vaccine Ordering and Transfer Menu Options
<https://documentation.stchome.com/assets/prodfiles/IWeb/Reach/VOMS%20%20V%201%20of%203%20Navigating%20Vaccine%20Ordering%20and%20Transfer%20Menu%20Options.mov>
- Reminder/Recall in MIIX (Providers can use their own reminder/recall system if they have one in place)
https://documentation.stchome.com/assets/prodfiles/IWeb/Jul2018/html/index.htm#t=reminder_recall.htm

Printable Training Guides

How to Create an Order in https://documentation.stchome.com/faq/IWeb/iweb_orders01.html

How to Receive and Order in MIIX

https://documentation.stchome.com/faq/IWeb/iweb_orders02.html

How to Create a Transfer in MIIX

https://documentation.stchome.com/faq/IWeb/iweb_transfers01.html

How to Document and Report Vaccine Wastage/Spoilage

[COVID 19 Vaccine Wastage - Smartsheet.com](#)

Documenting and Reporting Vaccine Administration

All vaccine administration must be documented in MIIX within 24 hours of administration. This may require manual entry. If the facility's EHR is directly linked to MIIX the vaccine administration will be populated through their EHR entry.

A Vaccine Information Statement (VIS) or Emergency Use Authorization (EUA) fact sheet must be given to the patient before any vaccine is given.

<https://www.immunize.org/catg.d/p2027.pdf>

Vaccine Administration Record (VAR) must be completed and signed acknowledging that the VIS was given and received. Vaccine Administration could also be used to hand record the administration. However, the information must also be entered into MIIX within 24 hours.

Entering Patients and Vaccinations in MIIX

1. Go to the login page on the MSDH MIIX Home Page: <https://miixhealthmys.org/siis/>
2. If, after logging in to MIIX, you are prompted to select an Organization, Facility, School, VFC PIN, or appropriate category for your agency.
3. Then follow the instructions below:

https://documentation.stchome.com/assets/prodfiles/IWeb/Mar2018/qrg/IWeb_Mar2018_SearchAdd_Pts_Vacs_ORG.pdf

4. To add/edit vaccinations in MIIX.

https://documentation.stchome.com/assets/prodfiles/IWeb/Global/qrg/Add_Edit%20Vaccinations%20ORG%20-%20Global.pdf

Reporting Duplicate Patients in MIIX

https://documentation.stchome.com/faq/IWeb/iweb_patients04.html

Procedures for reporting moderate and severe adverse events as well as vaccine administration errors to VAERS

Table of reportable events

https://vaers.hhs.gov/docs/VAERS_Table_of_Reportable_Events_Following_Vaccination.pdf.

The table does not contain adverse events of the COVID-19 vaccine. Once information related to COVID is received, it will be shared.

Reporting adverse events on-line

<https://vaers.hhs.gov/esub/index.jsp>

Reporting adverse events with a writable PDF form

<https://vaers.hhs.gov/uploadFile/index.jsp>

Vaccine Safety Data Link

<https://www.cdc.gov/vaccinesafety/ensuringsafety/monitoring/vsd/index.html>

CDC's Clinical Immunization Safety Assessment (CISA) Project

<https://www.cdc.gov/vaccinesafety/ensuringsafety/monitoring/cisa/>

How to submit facility information for COVID-19 vaccination clinics to CDC's Vaccine Finder

Providers are required to register their clinics/facilities with Vaccine Finder.

<https://vaccinefinder.org/>

You will receive an onboarding email from vaccinefinder@auth.castlighthhealth.com . Please add this to your address book and check your junk/spam mail to ensure the email is not missed.

- Onboarding emails will come from: vaccinefinder@auth.castlighthhealth.com
- Technical support team: vaccinefinder@castlighthhealth.com

Vaccination Clinic Planning Resources

Vaccination Clinic Planning Guidance <https://www.cdc.gov/vaccines/hcp/admin/mass-clinic-activities/index.html>

Satellite, Temporary, and Off-Site Vaccination Clinic Supply Checklist
<https://www.cdc.gov/vaccines/hcp/admin/mass-clinic-activities/vaccination-clinic-supply-checklist.html>

Provider Relief Fund through Health Resources and Services Administration

Providers administering the vaccine to people without health insurance or whose insurance does not provide coverage of the vaccine can request reimbursement for the administration of the COVID-19 vaccine through the [Provider Relief Fund | Official web site of the U.S. Health Resources & Services Administration \(hrsa.gov\)](https://www.hrsa.gov/provider-relief-fund).