



MISSISSIPPI STATE DEPARTMENT OF HEALTH

June 27th, 2019

Dear Potential Trainee:

The Mississippi State Department of Health, Office of Preventive Health and Health Equity announces **The Community Interpreter Training: Medical, Educational and Social Services Interpreting** along with the **Medical Terminology Training**, to be held in Jackson, September 12-14 and 19-21, 2019 at 805 S. Wheatley St., Ridgeland, MS 39157, 4th conference room, from 8:30a.m. to 5:30p.m.

This training is only for individuals who are bilingual. This course is open to all trainees who are fluent in English and a second spoken language and/or sign language.

The registration is currently open until Friday, August 30th, 2019 by 12 noon.

The fees are:

\$275.00 per person for 48 hrs. of training;

\$200.00 for 48 hrs. of training if more than one applicant from the same agency or organization;

\$200.00 for 40 hrs. of training (no Medical Terminology) and

\$75.00 for the Medical Terminology training only.

Textbooks, workbooks and handouts are included with the registration. A light breakfast and lunch will be provided each day of the training.

Please note that the registration fee is waived for all MSDH staff, along with mileage, and hotel expenses charges up to the state rate. Consult with your direct supervisor to confirm and clarify issues related to your own contractual travel specifications.

Please return the completed Registration package to Ms. Xuan (Song) Phan at e-mail: xphan@mhhd.org. Please mail payment to:

Mississippi State Department of Health
ATTN: Ms. Patricia Gatewood
Office of Preventive Health and Health Equity
713 S. Pear Orchard Rd., Suite 201- Plaza II
Ridgeland, MS 39157

For questions regarding the trainings, please contact:

Ms. Xuan (Song) Phan at 601-385-5722, e-mail: xphan@mhhd.org, or

Mr. Darren Reed at 601-692-4370, e-mail: djreed913@gmail.com.

Please feel free to share this information with others you believe may be interested in participating in these trainings. We are looking forward to meeting you in September at The Community Interpreter (TCI) training and the Medical Terminology training!

Sincerely,

Victor Sutton, PhD, MPPA
Director, Office of Preventive Health and Health Equity
Principal Investigator, Community Engagement Center, Jackson Hearth Study



MISSISSIPPI STATE DEPARTMENT OF HEALTH

Greetings:

The Mississippi State Department of Health, Office of Preventive Health and Health Equity is awarding five (5) scholarships to individuals who desire to participate in ***The Community Interpreter Training: Medical, Educational and Social Services Interpreting*** along with the ***Medical Terminology Training***, to be held in Jackson, September 12-14 and September 19-21, 2019 at 805 S. Wheatley St., Ridgeland, MS 39157, 4th conference room. This training equips interpreters with skills and knowledge to professionally and ethically serve patients and practitioners alike.

Here's What You'll Receive:

- ❖ Tuition to attend.

Please note all participants will be responsible for all travel costs.

To successfully apply for the scholarship, applicants must:

- Submit a 500min/750max word essay explaining why you want to take the training;
- Submit a letter of recommendation from your employer or partnering organization that would benefit from translation services;
- Agree to donate a minimum of ten (10) hours of volunteer or community service with a non-profit organization in need of translation services.

Applications must be received by noon on August 30, 2019.

For questions about the training, please contact Ms. Xuan Phan at 601-385-5722, e-mail: xphan@mhhd.org or Mr. Darren Reed at 601-692-4370, e-mail: djreed913@gmail.com.

Please feel free to share this information with others you believe would be interested in receiving a scholarship to attend the training.

Respectfully,

A handwritten signature in blue ink, appearing to read 'Victor Sutton'.

Victor Sutton, PhD, MPPA

Director, Office of Preventive Health & Health Equity

Principal Investigator, Community Engagement Center, Jackson Heart Study



MISSISSIPPI STATE DEPARTMENT OF HEALTH

Scholarship Application Form

*The Community Interpreter Training: Medical, Educational and Social Services Interpreting
along with the Medical Terminology Training,*

Please print or type

Name: _____ Title: _____

Organization: _____

Street Address: _____

City: _____ State/Province: _____

Zip/Postal Code: _____

Telephone: _____ E-Mail: _____

Applications will be evaluated on the quality and thoroughness of the following:

1. Completed application within deadline.
2. A one-page (500 min/750max word) essay explaining why you want to take the training.
3. A letter of recommendation from your employer or partnering organization that would benefit from translation services.
4. Completed Volunteer or Community Service Translation Agreement. See attached

Email completed application to: Ms. Xuan Phan e-mail: xphan@mhhhd.org or Mr. Darren Reed e-mail: djreed913@gmail.com.

Applications and required documents must be received by noon on **August 30, 2019**.



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Volunteer or Community Service Translation Agreement

I _____ agree to donate a minimum of ten (10) hours
Print Name
of volunteer or community service with a non-profit organization in need of translation
services.

I have read and agree to the above:

Signature _____

Date _____