

Instructions for Grocery Price Survey

Purpose: The grocery price survey is used to collect current shelf prices from potential and current WIC authorized grocery stores.

Instructions:

Please provide UPC code and price for each item based on the description provided. When prompted please provide the brand name and/ or size of the item. Do not include sale prices.

DESCRIPTION

The description provides information about the item, including type. Beneath each heading is additional information regarding the item.

PACKAGE SIZE

The package size provides specific information about the dimensions of each item. A UPC code and price should be assigned based on the package size described.

UPC CODE

Enter a UPC code for each item. If the store does not stock the item listed, please place N/A in this field.

PRICE

Enter a price for each item. If the store does not stock the item listed, please place N/A in this field.

Office Mechanics and Filing:

The grocery price surveys will be filed at the WIC Central Office.

Retention Period:

The submitted applications will be kept on file for a period no less than 3 years.