



MISSISSIPPI STATE DEPARTMENT OF HEALTH

About the Position: The Mississippi State Department of Health WIC Program is seeking to fill one (1) Research/Data Analyst II 9077 position. The Research/Data Analyst reports directly to the State WIC Director and will be responsible for providing detailed reporting and analysis to ensure adherence to state and federal regulations. This position is accountable for the collection, compilation, analysis, and presentation of quantitative and qualitative data as well as planning, coordinating, and participating in major statistical surveys, research studies, and program reporting. Duties require knowledge of statistical analysis, research methodology, program evaluation, data management, and instrument development.

Job Responsibilities: The Research/Data Analyst is responsible for managing the collection of retail shelf price data to provide detailed analysis, identify trends, and identify pricing that aligns with cost containment strategies; Establishes and distributes regular robust reports and analysis related to cost containment and pricing; Provides detailed analysis and evaluation of vendor activity to identify trends and potential compliance issues; Performs quality assurance reviews and analysis on vendor related system data; Provides insight and input on updating WIC policies and guidelines related to vendor management and cost containment; Prepares and submits reporting required by the USDA within the specified timelines; Shares reports with appropriate leadership and team members; Creates special reports and analysis as needed; Works regularly internally across the WIC Program, and externally with other state WIC programs, Regional USDA team and vendor associations to learn and share best practices and to identify develop cost containment and pricing strategies that minimize overall food costs; Provides ad hoc reports and analysis for the WIC Program.

To be Successful: This position will require the ability to perform statistical analysis, plan research methodology, write peer-review level reports, and perform program evaluation activities. The position will also require the ability to organize, multi-task, operate as a member of a multidisciplinary team, meet deadlines, and communicate effectively.

Salary Range: \$47,425.15 - \$52,167.66

Schedule: 40 hours/week

Location(s): (1) Madison County

Preferred Qualifications: Requires a bachelor's degree from an accredited four-year college or university in epidemiology, public health, statistics, biostatistics, health planning, or health care administration; Two-four (2-4) years of experience directly related to the described duties. Ability to collect and assemble information in a clear and concise manner.

Reference Job Action #: 16077

How to Apply: Interested applicants should submit: 1.) Cover letter indicating the location(s) for which he/she is applying; 2.) State of Mississippi Employment Application and/or résumé through [Jobs - Mississippi State Department of Health](#).

MSDH is an Equal Opportunity Employer