



Meeting Minutes



Meeting Title:	Bureau of Child Care Licensure Advisory Committee	
Meeting Location:	Via Zoom	
Meeting Date:	November 15, 2024	
Time:	1:00 P.M.	
Call to Order:	1:02 PM Jamila Taylor	
Next Meeting Date/Time/Location:	February 21, 2025 1:00 P.M. Via Zoom / 143B LeFleurs Square, Jackson, MS 39211	
Meeting Adjourned	1:28 P.M.	
Attendees:	<p>Advisory Committee Members Present: Jamila Taylor Vincent Burke Regina Harvey Cynthia Lewis Gena Puckett Marneshia Cathey Roberta Avila</p> <p>Advisory Committee Members Absent: Jami Ferrell Nita Norphlet- Thompson</p>	<p>Bureau Child Care Licensure Staff: Marlinda Beck-Lee Tonya Broger LaTonya Reed Lisa Allen Denise Love</p>

	AGENDA TOPIC	NOTES
I	Welcome and Call to Order	Ms. Jamila Taylor called the meeting to order at 1:02 P.M. Ms. Taylor established a Quorum (at least 7 members) and was met.
II	Quorum	A quorum is established with 12 council members present.

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III	Minutes of the Last Meeting	Marlinda Beck-Lee- a quorum was not established for the special call for the Emergency Advisory Council meeting on September 12, 2024. There were no minutes to be read or accepted.
IV	Old Business	<p>Several individuals have already requested changes to In-Home providers' regulations.</p> <p>Roberta Avila-Did the decision to regulate family childcare...what was the reason? To serve more and allow them to receive funding. The parents will be allowed to accept vouchers. To be licensed is not required, but it is to obtain funding. 70+ licensed 100+not licensed Do not quote those numbers; this is just an estimate by Nurturing Homes Initiative, they allow in-home centers to receive in-home technical assistance.</p> <p>Regina Harvey- "I noticed that some of the regulations in this document were more intense than stated in the regular regulations, such as Shaken Baby Syndrome Prevention and Strategies Policy, and the Emergency Preparedness, Response, and Evacuation Plan. Is this going to be in our regulations as well?"</p> <p>Dr. Gena Puckett - "Yes, directors want to meet with licensing...Nicole Banes was there...changes are coming...they are fixing to put it out there for public comment. These new guidelines are going to be in the regulations."</p> <p>Marlinda Beck Lee, - "Yes, the changes you will see will be because of federal mandates. Now, we're trying...when you know better you do better." Only 5 hours of continuing education because they only care for 5 children.</p> <p>Regina Harvey - "Please do not lower the 15 required hours needed for centers". New Regulation may be released December 9 (?) so people can make comments on the draft of the new regulations.</p> <p>Marlinda Beck-Lee- As soon as she is allowed to release them, she will get it to us ASAP. If there are any changes that come in after the documents are locked, no changes can be made until after one year. Licensure meeting in Canton on Thursday of next week to assist new in-home centers.</p>



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	AGENDA TOPIC	NOTES
IV	New Business	<p>Unlicensed Facilities or Groups operating under the same format as other after school programs are not licensed. The only way they know about the programs is by word of mouth with their providers. Providers are asked to bring it to their licensure's attention. Contact licensing officials or call the hot line. They will make them aware of what our regulations are stating.</p> <p>Roberta Avila asked if parents pay out of pocket or use vouchers with these programs. They are unlicensed so they cannot collect through vouchers. State personnel are low, so they really need the public's support.</p>



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AGENDA TOPIC		NOTES
Public Comments		NOTES
1.	Public Comments	No public comments were established or made. The floor was opened to the public. The public has 3 minutes to talk.
2.		
3.		
4.		
5.		

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	Other Business	NOTES
1.	Adjourn	Roberta Avila moved that the meeting be adjourned. Gena Puckett second the motion. The meeting was adjourned at 1:10 P.M.
2.	Next Meeting	Friday February 21, 2025 (1:00 p.m.)
3.		
4.		
5.		

ACTION ITEMS

#	Step	Person (s) Responsible	Due Date

 Jamilia Taylor
 Council Chairperson

 Marlinda Beck-Lee
 MSDH Representative

2/24/2025 | 5:15 PM CST

Date ·



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Instructions for Form 1075, Meeting Notes

Revision Date, 1/22/18

Purpose: The MSDH Meeting Minutes is optional and not mandated for use; however, it is strongly recommended to meet adequate documentation standards as a PHAB accredited agency. The form serves as strong documentation that a meeting took place and what was discussed. This documentation is very important for continuing accreditation.

Instructions: Prior to the meeting, prepare the agenda with topics to be discussed and times for discussion. Meeting Title, Location, Date and Time should match what is listed on the Meeting Agenda (Form 1074). Agenda topics should also be listed in the table provided, and corresponding discussion and/or decisions made should be entered into the notes section of the table. The Action Items table should be completed to list actions to be taken after the meeting, as well as who is responsible for their completion and any relevant deadlines associated. There is space in the footer for the name of the person who compiled the minutes and submitted them to the group for review and approval.

Office Mechanics and Filing: To be determined by meeting purpose and topics discussed.

Retention Period: To be determined by meeting purpose and topics discussed.