

Trauma Registry Data Committee Meeting
Minutes
November 16, 2010

The Trauma Registry Data Committee meeting convened in the Osborne Auditorium at 10:05 am.

Committee Members Present:

Betty Cox	Monica McCullum	Gloria Smalley
Bobbie Knight	Carrie McFarland	Marsha Smith
Heather Kyle	Naomi Sigman	Linda Swann
Steve Lesley		

Other Attendees and Guests:

Lynn Broomfield	Aleta Guthrie	Courtney Stevens
Elaine Coleman	Linda Horne	

Committee Members Absent:

Amber Kyle	Gerald Nottenkamper	Cherri Rickels
Jimmy McManus	Susan Perrigin	

I. Call to Order

The meeting was called to order by Carrie McFarland, Chairperson at 10:05 am.

II. Minutes

Minutes from August 16, 2010 meeting were reviewed and approved with no changes.

III. Old Business

A. Data to Date/Delinquencies

- Data Submission Report handout for CY 2010 as of November 15, 2010
- Carrie will run an inclusion criteria check list to be sure that all data submitted is correct. The data submission report showed an increase at some facilities.

B. QA/Data Integrity

- Data Submission Report handout for CY 2010 as of November 15, 2010.
- Missing Values Report handout for September 2010 as of November 16, 2010.
- Questionable Values Report handout for September 2010 as of November 15, 2010.
- ISS Summary for Levels I-III for September 2010 as of November 15, 2010
- Monthly QA Response Reply form
- Revised Field Check List Form: Mode of Arrival and Injury Location were added as fields to check before transmitting data to the state.
- All data for FY2010 will be resent to the State via VPN once the Fall update has been installed.

C. Outcomes

- The software was tested and to modify for our needs would be an extensive amount of work. DI is going to enhance our current Collector software to include the ability to generate letters. This will add only two to three fields and will be in an update some time next year.

D. Collector Software

1. Update: The install has been built. The entire process will be tested. It will be installed on a nonproductive copy of the registry, tested, and a file transferred and emailed to the region who agreed to Test. The Test Region will up-load the file to their system to ensure the process works and all applicable data is coming over. Once the testing has been completed successfully, the update will be sent out to all facilities.
2. JM Still Burn will be listed as Facility ID 903. After the update is installed, facilities will be asked to modify all burn patients that were transferred to JM Still Brandon to reflect the “transferred to” site ID of 903 and send with their next submission to the State. The State will generate a report and send to each individual facility to help with this process.
3. MEMSIS Interface: In the process of developing a Requirements document. Dr. Miller is developing the document to include all the fields that need to be captured in MEMSIS. Carrie will keep the committee updated. MEMSIS is required nationally to collect a very limited number of fields.
4. NTRACS Interface: USA Interface is developed and will be integrated with the Trauma Registry once the update is deployed.

E. Race Field Pick-list Choices

- Race and Ethnicity Categories Handout.
- Keesha reported the data to the State from US Census Bureau. We are currently on track with NTDB and US Census Bureau.

F. Location of Injury Data

- 1297- “Unknown” City of injury
- 898- “Unknown” County of injury
- 1341- “Unknown” Zip codes
- Carrie reminded all users to be sure to populate this data in the registry.

G. ED Mode of Arrival Data

- Continue to monitor. May be a system issue.

H. QA Survey

- Collector QA Module User Survey Results handout- see handout for results.

- The QA sections will be covered in 2011 Collector/RW training at the State.

IV. New Business

A. MTAC Report

- a. New Regulations effective November 14, 2010. Burn chapter has been rewritten. Regulations have been posted on the website.
- b. JM Still Burn Center will be renovating the current facility to be a burn facility rather than a burn clinic. There will be a Burn Trauma fund.
- c. Trauma Trust Fund amount is \$6 million. Collections are about 50% of what they were last year. Both are down from the last distribution.
- d. Earthquake Exercise: May 16-20, 2011. Contact Don Coker 601-576-8235, Pamela Ainsworth 601-933-7187 and Norman Miller 601-576-8095. Please contact them if your facility decides to participate and get credit for NLE 2011.
- e. Seven Level III surveys in September: Issues identified were lack of consistent activation criteria, lack of physician participation, PI in early stages, and development of more evidence-based policies and protocols.
- f. MS Trauma care system Trauma Center Designations handout showing the Levels of all facilities in MS.

B. PI Committee

- Next Meeting: January 10, 2011 at 1:00 p.m. The chapters for the PI Plan have been completed. The sub-committees are working on completing the appendices.

C. Adding "Clinic" to Initial Location

- JM Still requested that Clinic be added to the "Initial Location" on the demographics tab. Committee voted: Consensus was not to add to the drop down menu.
- Recommendation is to type "clinic" in the ER chart number field since the facility does not have ER numbers.

D. Adding "TDAP" to ED meds

- Committee voted: Consensus was not to add this to the ED treatments
- Recommendation was to continue to select Tetanus or DT.

E. Pedestrian- Collision w/ Auto

- Committee voted: Consensus is to select Vehicle type: Automobile, Position in vehicle: Pedestrian when populating these two fields in the Collector registry.

F. If skilled nursing or long term care, "free text" and "transferred to" fields open

- This has been addressed and corrected in the Collector Fall update scheduled to be deployed by the end of November.

G. NTDB Co-Morbid/Additional to Collector

- Table until next meeting. Carrie will present a table of each co-morbid to review individually.

V. Comments/Other Discussion

A. Upcoming Meetings/Symposiums/Conferences

- MHA Trauma Meeting, November 19, 2010, MHA in Madison, MS.
- MTAC Meeting – December 6, 2010, 10:00 a.m., Cobb Auditorium, MSDH
- EMSAC Meeting – December 10, 2010, 10:00 a.m.
- User Group Meeting – January 19, 2011, 10:00 a.m., MHA in Madison, MS.
- Collector and Report Writer Training, February 2-4, 2011, 8:30 a.m., MSDH, Osborne Building, 2nd floor
- Trauma Registry Data Committee - February 15, 2011, 10:00 a.m., Osborne Auditorium, MSDH
- AAAM class, March 24-25, 2011, MSHD. 24 users have signed up to attend.
- Coastal Trauma Symposium - April 19-21, 2011 in Biloxi.

B. Other Discussion

- **Unassisted Respiratory Rate:** If patient is on Vent or BVM, enter “zero” for the unassisted respiratory rate. Carrie will notify all users.
- **Additional Handouts**
 - Trauma Watch Update
 - MS Collector Trauma Registry Update Summary V4.12.00 and the install instructions
 - MS Collector and RW updated user guide
 - AAAM handout
 - Data Committee Members Updated List
 - Regional Administrators Updated List
 - American Trauma Society Educational Courses form
 - Trauma Registry User Group Information Flyer

VI. Next Meeting

Next Trauma Registry Meeting will be held Tuesday, February 15, 2011 at MSDH in the Osborne Auditorium at 10:00.

VI. Adjourned

With no further business, the meeting was adjourned

Monica McCullum
Recorder