



MISSISSIPPI STATE DEPARTMENT OF HEALTH

About the Position: The Mississippi State Department of Health is seeking to fill one (1) Public Health Program Specialist II vacancy in Winston county.

Job Responsibilities: The Public Health Program Specialist II will be responsible for providing services to children from birth to three years of age who are receiving services under the Early Intervention program. This position requires meetings, assessments, TCM billing, interviews, provide guidance to families, provide I.F.S.P., for all families as well as providers contracted with Early Intervention, Child find activities, under the supervision provided by the Program Coordinator, travel, registering and exiting patients, data entry and other duties as assigned.

To be Successful: Good communication skills, excellent customer service skills, knowledge of computer use.

Salary Range: \$33,600.00 - \$50,450.40

Schedule: 40 hours/week

Location(s): District IV, Winston County

Preferred Qualifications: Typically requires a Bachelor's Degree and 2-4 years of experience.

Reference Job Action #: 16518

How to Apply: Interested applicants should submit: 1.) Cover letter indicating the location(s) for which he/she is applying; 2.) State of Mississippi Employment Application and/or résumé through [Jobs - Mississippi State Department of Health](#).

MSDH is an Equal Opportunity Employer