



MISSISSIPPI STATE DEPARTMENT OF HEALTH

**About the Position:** The Mississippi State Department of Health is seeking to fill Public Health Program Specialist III/9596 (Community Health Worker) vacancies for District VII. The Community Health Workers will work from the local health departments in the following counties: Adams, Wilkinson, Pike, Franklin and Lincoln.

**Job Responsibilities:** This is a seasoned professional position accountable for researching, consulting, planning, promoting, implementing, or evaluating a public health program, service, or grant or implementing environmentally influenced public health laws and regulations. Accountable for supporting health program teams through accomplishing or contributing to components of more complex work or programs. At this level, the position requires health or science-related background and the ability to conduct basic research and analysis (e.g. market research, audit of program effectiveness, budget analysis, etc.). At this level, employees conduct routine training for the public, identify best practices, and research and develop components of future programs for implementation.

- Support and assist priority populations at high risk of contracting COVID-19 by reducing barriers to testing and services.
- Work within their community and group class settings to help clients manage their own health including promoting compliance with COVID-19 testing and potential quarantine/isolation.
- Assist individuals and patients in navigating the health care system.
- Facilitate assistance or interventions for clients between care visits or programs.
- Promote wellness by providing culturally appropriate health information to providers, patients, and community members.
- Provide individual social and health care support.
- Refer and link to preventive services through health screenings and healthcare information.
- Conduct health related screenings as assigned.
- Assist patients and individuals in setting self-management goals.
- Provide self-management education based on assessment of learning needs of patient/care giver.
- Increase access to primary care through culturally competent outreach and enrollment strategies.
- Make referrals and coordinate services and facilitate continuity of care by following up.
- Link patients and individuals to and inform them of available community resources.
- Articulate and advocate needs of community and individuals to others.
- Map communities to help locate and support needed services.
- Educate patients and community members about how to use the health care and social service systems.
- Educate the health and social service systems about patient and community needs and perspectives.
- Build community capacity by providing services that address social determinants of health.
- Mentor other CHWs – capacity building.

**Required Skills:**

- Skilled at empathizing with the needs of the typical public health patient.
- Must possess tact and the ability to communicate effectively, both orally and in writing with co-workers and the general public.
- Able to follow written and oral instructions.

- Ability to collect and assemble information in a clear and concise manner.
- Must be flexible, dependable, and willing to be cross-trained as needed.
- Ability to maintain strict patient confidentiality.
- Must have a current driver's license or ability to obtain transportation.
- Travel is required

**To be Successful:** Candidate should have.

- Individuals complete CHW Certification Training Program.
- Individuals complete training for and provides disease self-management education to reduce risk factors for chronic disease and/or improve management of chronic conditions.
- Individuals are knowledgeable of and link community members to community resources for COVID-19 education, testing, and vaccination and support for disease prevention and management.

**Salary Range:** \$36,624.00 - \$54,990.94

**Schedule:** 40 hours/week

**Location(s):** Adams County, Wilkinson County, Pike County, Lincoln County, and Franklin County. Travel may be necessary throughout the District VII area.

**Preferred Qualifications:** Typically requires Bachelor's degree and four years of full-time work experience in health promotion, public health, implementing community-based programs, or public health service delivery. Applicants must meet the minimum education and experience requirements.

**Reference Job Action #:** 16545

**How to Apply:** Interested applicants should submit: 1.) Cover letter indicating the location(s) for which he/she is applying; 2.) State of Mississippi Employment Application and/or résumé through the [MSDH online job application](#).

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