



MISSISSIPPI STATE DEPARTMENT OF HEALTH

**Trauma Registry Beginners' Training & Users' Group Meeting Minutes
April 23, 2013**

The Trauma Registry Beginners' Training and Users' Group Meeting were held at the Mississippi Hospital Association (MHA).

Attendees:

Lname	Fname	Region	Facility
Anderson	Linda	Delta	Bolivar Medical Center
Barrow	Christy	Delta	Patients' Choice-Humphreys
Coleman	Elaine		MSDH
Cox	Betty	Central	MS Baptist Medical Center
Evans	Dean	Central	River Oaks Hospital
Furtick	Diane	North	North MS Medical Center-Tupelo
Gordan	Kristen	SW	Field Mem Community Hosp
Graves	Pam	Central	St. Dominic Jackson Memorial Hospital
Hayes	Kesha		MSDH
Holmes	Amy	Delta	Delta Reg Med Center
Horne	Linda		MSDH
Jones	Candance	Central	UMC
Lafayette	Mindy	Delta	Baptist Mem Hos DeSoto
Mathis	Sandra	Coast	Memorial @Gulfport
McCall	Faye		MSDH
McCullum	Monica	SE	Forrest General
McDaniels	Kim	SW	Field Mem Community Hosp
McFarland	Carrie		MSDH
Moody	Vicky	Central	MS Baptist Medical Center
Murphy	Monica	Delta	Greenwood Leflore
Nesenson	Amber	Central	St. Dominic Jackson Memorial Hospital
Rodgers	Angelita	Delta	Bolivar Medical Center
Rowe	Geri	Central	Central Mississippi Medical Center
Sanderson	Belinda	North	Gilmore Memorial Regional Medical Center
Smalley	Gloria	SE	SETCR Trauma Nurse Coordinator
Smith	Amanda	SW	Lawrence Co Hosp
Smith	Barbara	Central	Central Mississippi Medical Center
Thornton	Julie	Central	Crossgates River Oaks
Walker	Becky	Delta	Bolivar Medical Center
White	Memree	EC	John Stennis
Wilson	Lisa	North	North MS Medical Center-Tupelo
Windham	Teresa	Delta	BMH-Desoto
Wright	Kim	North	NMMC-Tupelo

Training was conducted from 8 a.m. – 12 p.m.

I. Topics Covered

- A. Interpretive Guideline for Non-compliance of Submissions
- B. Inclusion Criteria
- C. Data Submission Due Dates
- D. Data Dictionary
- E. Abstract Form
- F. Data Entry
- G. Coding (ICD9, Ecode, TriCode)
- H. List of Fields to Check before Closing/Sending Record
- I. Monthly QA response form
- J. Quick Reference Cards (Trauma Registry, Coding, ReportWriter)

II. Question and Answer Session

User Group meeting was held from 12:30-2 p.m.

I. Welcome

Carrie McFarland, *State Trauma Registrar* at the MS State Department of Health welcomed everyone and thanked everyone for attending the sessions.

II. Introductions

Everyone introduced themselves.

III. Trauma System Programmatic and Registry Updates

Carrie McFarland

- A. Board of Health met 4/10. Approved requirement for trauma registrar initial and recurring training, added definition to MS Trauma Care System Plan that defines plan as a three year plan and includes most current regulations as adopted by Board, added statement for location of registry inclusion criteria and changed neurosurgeon response time from 60 to 30 minutes.
- B. Appendix B – Consolidated Trauma Activation Criteria and Destination Guidelines are to be followed statewide. Changes are in discussion.
- C. Appendix D – TCTF Distribution Model is also being re-evaluated.
- D. MS Trauma System currently has 4 Level Is, 4 Level IIs, 15 Level IIIs, 63 Level IVs, Burn Center and 6 nonparticipating.
- E. DI Hosting the application is still in preliminary stage. CP1 should be received within the next week. Then PO will be requested. Once PI is issued, DI will start process. Should be fully functional in 6-8 weeks.
- F. Update will be deployed once DI Hosting is fully functional and app has gone through final testing, QA and production. System enhancement list is being revised and could possibly include some additional items if not too labor intensive to get in this update.
- G. NTDB Call for data deadline is May 17. Users who have not submitted should contact DI for an appointment if they need assistance with submitting.
- H. Reminder the Trauma Query System is up and running. Everyone is encouraged to visit the website <http://mstahrs.msdh.state.ms.gov/trauma>.

- IV. Upcoming Meetings/Conferences/Workshops
 - A. Collector CV4/ReportWriter Training – 5/1-3
 - B. MS Coastal 12th Annual Symposium – 5/1-2
 - C. TOPIC course – 5/29
 - D. Trauma Registry User Group Flyer
 - E. Resource Lists (Web Resource, Trauma Organizations & Membership)
 - F. Contact Lists (MSDH Trauma Program, Registry Subcommittee, Regional Administrators)

- V. Registry Issues
 - A. Add Life Care EMS-Noxubee Co. to picklist.
 - B. Add Life Care EMS-Monroe Co. to picklist.
 - C. Add Rural Metro to EMS picklist.
 - D. UMC Pediatric Critical Care Transport to picklist.
 - E. Add 'Other' to Cause of Injury picklist.
 - F. Add 'patient's choice' to Triage Rationale.
 - G. Add MVC extricated “by bystander.”

- VI. Next Meeting

The next meeting will be July 24, 2013. With no further business, the meeting was adjourned at 2:00 pm.