



MISSISSIPPI STATE DEPARTMENT OF HEALTH

## CHILD CARE LICENSURE INFORMATION MEMORANDUM

Number 4

April, May & June

Volume FY 2015

### ANNOUNCEMENTS

1. **The Child Care Facilities Licensure Division is no longer printing copies of the child care regulations.** Providers and the public may now print a copy directly from the MSDH website at [http://msdh.ms.gov/msdhsite/ static/30,0,183,225.html](http://msdh.ms.gov/msdhsite/static/30,0,183,225.html). On October 8, 2014, the State Board of Health approved amendments to the *Regulations Governing Licensure of Child Care Facilities* and *Regulations Governing Licensure of Child Care Facilities for 12 or Fewer Children in the Operator's Home*. The amendments were filed with the Secretary of State, approved by the Mississippi State Board of Health, and are now in effect.
2. Mississippi's State Early Childhood Advisory Council (SECAC) is distributing a survey to all licensed child care providers to learn more about the use of standards, guidelines, and report cards across the state. SECAC is partnering with Mississippi State University's National Strategic Planning & Analysis Research Center (nSPARC) to distribute the survey via email to all providers. Please expect an email from nSPARC in the coming weeks. We encourage all providers to take time to complete the survey. SECAC will use the survey results to support the improvement of standards and guidelines throughout Mississippi.
3. The Department encourages all providers to re-review each employee's suitability to work in a licensed childcare facility by reviewing the FingerPro website for any status changes. Recently, the Department received a complaint alleging that a caregiver inappropriately handled a child while under the care of the licensed facility. Departmental and police findings confirmed the allegations. Based on this occurrence, the family pressed criminal charges against the individual. The caregiver pleaded guilty to simple assault on a minor child, was sentenced to six months in jail and fined \$1,329.50. Court records indicate that the six-month jail sentence was suspended; however, she was placed on probation for a period of six months. In addition, the court ruling states that the caregiver is not allowed to have any contact with children in a day care facility. This individual's "Letter of Suitability" has been rescinded and she is no longer eligible to work in a licensed child care facility.

The Division wishes to encourage all providers to assure that each employee is trained in how to provide positive re-enforcement, instead of discipline, when dealing with children. As noted in the paragraph above, the consequences of inappropriate discipline can be severe. Subchapter 14 of the *Regulations Governing Licensure of Child Care Facilities* and *Regulations Governing Licensure of Child Care Facilities for 12 or Fewer Children in the Operator's Home* address Discipline and Guidance. The Department encourages all operators and child care staff to review this chapter of the regulations.

4. Another serious matter that has surfaced during the last quarter is the fact that the Department has been presented with and is in receipt of several falsified documents submitted for the purpose of obtaining a license or establishing facility compliance in a specific area. Submission or presentation of altered or falsified legal documents, whether such be altered Letters of Suitability for facility

operators or staff, falsification of training certificates/records or of the qualifications of the director/director designee, etc. is a serious matter. The Department will work with Legal Counsel to assure the appropriate action is taken in these instances. As you are aware, Rule 1.25.2 (1) of the child care licensure regulations states:

*“The licensing agency may deny, refuse to renew, suspend, revoke, or restrict the license of any child care facility for... Fraud, misrepresentation, or concealment of a material fact by the operator in securing the issuance of or renewal of a license.”*

In addition, under Mississippi law (MS Code 1972 Section 97-7-10), the altering or falsification of official documents is a felony and could carry a penalty of a fine up to \$10,000 and/or up to 5 years in prison.

5. The Child Care Facilities Licensure Division wishes to welcome Sharon Vance, District V, to the child care licensing staff. The Division bids a fond farewell to Martha Jordan, District III.
6. The next Child Care Advisory Council Meeting is scheduled for Friday, May 1, 2015, at 1:00 p.m., in the Professional and Child Care Licensure Conference Room located at 143B Lefleurs Square, Jackson, MS 39211.
7. Training sessions are offered throughout the state to assist providers in meeting the requirements of the three mandatory trainings for owners, operators, directors, and director designees. However, due to budget constraints and low class enrollment/participation, some of the sessions may have to be cancelled. It is imperative that you pre-register for training sessions to ensure that they continue to be offered in your area.
8. The Division encourages all owner/directors to send their staff to the various training classes offered by the Division. We especially encourage you to send them to Child Care Regulations, Directors Orientation, and Playground Safety training classes. By taking these classes, your staff will be better informed and knowledgeable about the workings of a licensed child care facility. It will also help prepare them to step into a leadership role in your facility, should the occasion arise.
9. The Division wishes to remind all providers that contact hours must be received from an **approved** Staff Development Trainer. If questions arise regarding whether a trainer is approved by the MSDH, please consult the list of approved Staff Development Trainers in this memorandum.

CPR and First Aid certifications must also be from a **certified** instructor. The class must contain a face-to-face/hands-on component to be considered for approval.

10. If you are interested in becoming approved to offer continuing education contact hours to child care providers, the document, ***“How to Become An Approved Staff Development Trainer”*** has been placed on the MSDH website under the “Child Care Provider Training” section and then beneath “Related Resources.” For additional information, please contact Ms. Nancy Nunley, Region 1 Trainer.
11. Mississippi State University now offers the TummySafe<sup>®</sup> food manager’s certification course for child care providers online. Please go to [www.MSUCares.com/tummysafe](http://www.MSUCares.com/tummysafe) for full information.
12. Reminder: An application fee of \$100.<sup>00</sup> must be paid when applying for a new (initial) license. For regular annual license renewal, please send only the renewal fee that is based on the capacity of your center.

# It Only Takes a Moment



**Anyone watching children who are in, on or around water must understand that drowning happens quickly and suddenly. Any source of water is a potential drowning hazard, especially for young children and weak swimmers.**

## Understand the risks.

- Drowning is the second leading cause of unintentional injury-related death for children ages 1 to 14 years.
- Drowning usually happens quickly and silently—many children who drown in home pools were out of sight for less than 5 minutes and in the care of one or both parents at the time.\*
- The place where drowning is likely to occur changes with age:
  - Children under 1 year most often drown in bath tubs, buckets or toilets.
  - Children ages 1 to 4 years most often drown in home pools.
  - Older children most often drown in natural water settings.\*
- Know the water hazards in your community and make sure children stay away. These hazards could include—
  - Drainage ditches.
  - Garden ponds.
  - Creeks and streams.
  - Wells and cisterns.
  - Canals.

## Maintain constant supervision.

- Maintain constant supervision of children whenever around water.
- Avoid distractions when supervising children around water.
- Have children or inexperienced swimmers wear a U.S. Coast Guard-approved life jacket around water, but do not rely on life jackets alone—always maintain constant supervision!
- Block access to unguarded, non-designated swimming areas.
- Alcohol and water do not mix. Alcohol impairs judgment, balance and coordination; affects swimming and diving skills; and reduces the body's ability to stay warm.

## Know how to respond to an aquatic emergency.

- If a child is missing, check the water first. Seconds count in preventing death or disability.
- Know how and when to call 9-1-1 or the local emergency number.
- Enroll in Red Cross water safety, first aid and CPR courses to learn what to do. Insist that babysitters, grandparents and others who care for children know these lifesaving skills.

*\*Source: Centers for Disease Control and Prevention*

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**For more information or to enroll in Swimming and Water Safety courses, contact your local Red Cross chapter.**



## Heatstroke Prevention: It's time to take action and put an end to hot car deaths



Every 10 days, across the United States, a child dies while unattended in a hot car. It only takes a few minutes for a car to heat up and become deadly to a child inside. As summer temperatures rise, more kids are at risk.

July 31 is National Heatstroke Prevention Day. Safe Kids is working to get the message out about the dangers of heatstroke and how to prevent these tragedies from occurring. We can prevent heatstroke with your help. [Share a message about the importance of never leaving a child alone in car.](#) **Did You Know?**

- A child's body heats up three to five times faster than an adult's body.
- Heatstroke deaths have been recorded in 11 months of the year in nearly all 50 states.
- More than half of heatstroke deaths occurred when a distracted caregiver forgot a quiet child was in the vehicle.

### **Reduce the number of deaths from heatstroke by remembering to ACT.**

**A:** Avoid heatstroke-related injury and death by never leaving your child alone in a car, not even for a minute. And make sure to keep your car locked when you're not in it so kids don't get in on their own.

**C:** Create reminders by putting something in the back of your car next to your child such as a briefcase, a purse, or a cell phone that is needed at your final destination. This is especially important if you're not following your normal routine.

**T:** Take action. If you see a child alone in a car, call 911. Emergency personnel want you to call. They are trained to respond to these situations. One call could save a life.

To help prevent tragic and unnecessary deaths due to heatstroke, Safe Kids Worldwide and the General Motors Foundation teamed up to launch *Never Leave Your Child Alone in a Car*, an education and awareness campaign geared toward parents and caregivers.

Safe Kids also supports NHTSA's heatstroke education campaign, *Where's Baby? Look Before You Lock*, and welcomes the increased national coordination on the issue.

December 28, 2012

## MEMORANDUM

TO: ALL LICENSED CHILD CARE PROVIDERS

FROM: Gay W. Logan, Director  
Child Care Licensure Division

SUBJECT: **Change of Policy Regarding All Money Sent to Child Care**

### **EFFECTIVE IMMEDIATELY**

There has been a change in policy regarding where to send all payments for Monetary Penalties, Initial Application Fees, Renewal Fees, Regulation Books, etc. Starting immediately, all payments of money, i.e., checks and money orders (*do not* send cash) are to be sent directly to the Child Care Licensure Division in Jackson, Mississippi.

The Department recommends that providers place a note with the payment (check or money order) regarding why you are making the payment. Also, contact your licensing official, by phone or email, and inform them of the reason for the payment and the amount that you are sending to the Child Care Licensure Division in Jackson.

Mail All Materials To:

**Mississippi State Department of Health  
Child Care Licensure Division  
PO Box 1700  
Jackson, MS 39215-1700**

Please make sure you make out the check or money order payable to the *Mississippi State Department of Health* or *MSDH*.

Reminder: ***DO NOT SEND CASH***

Your understanding and cooperation in this matter is greatly appreciated.

# Save the Date!



**May 20 – 22, 2015**

Jackson Marriott Hotel  
200 Amite Street  
Jackson, Mississippi

Pre-Conference Workshops  
May 19, 2015

- Renowned Health Promotion Speakers
- Continuing Education Credits
- Innovative Workshops
- Best Practices

Visit us on Facebook:  
[www.facebook.com/empoweringcommunitiesconference](http://www.facebook.com/empoweringcommunitiesconference)



MISSISSIPPI STATE DEPARTMENT OF HEALTH

[www.HealthyMS.com](http://www.HealthyMS.com) • 1-866-HLTHY4U



## The Infant and Toddler Institute

# Managing Everyday Experiences With Infants and Toddlers

*Mark Your Calendar: June 5-6, 2015*

This Institute is designed to teach infant and toddler child care providers how to create an environment with meaning and purpose. Providers will gain knowledge about classroom experiences such as the importance of play, bringing books alive, connecting with music and movement, early literacy, art creativity, social emotional development, and numeracy.

**Participants can earn  
12 Contact Hours and  
1.2 CEU's**

For more information, please call  
601-432-6234  
or  
toll free at 1-800-264-6234

You may also register online  
at:  
[www.services.smec-jsu.org](http://www.services.smec-jsu.org)



*Jackson State University  
School of Lifelong Learning  
3825 Ridgewood Road  
Jackson, Mississippi 39211*

# High Quality Child Care Director's Institute

July 20-23, 2015

*Cost: \$80.00  
Registration Fee*

Monday, July 20 <sup>th</sup>	Childcare Administration
Tuesday, July 21 <sup>st</sup>	Cultural Diversity in Early Childhood Programs
Wednesday, July 22 <sup>nd</sup>	Facilitating Staff Skill Development
Thursday, July 23 <sup>rd</sup>	Managing Health and Safety in Childcare

*Participants can earn 28 Contact Hours and 2.8 CEU's  
(CEUs will be an additional cost)*

**Time:**

Monday-Friday  
8:00a.m.-3:00p.m.

**Location:**

Universities Center  
School of Lifelong Learning  
3825 Ridgewood Rd.  
Jackson, MS 39211

*For more information, please call 601-432-6234 or 601-432-6109  
You may register at [www.services.smec-jsu.org](http://www.services.smec-jsu.org)*

Jackson State University  
 School of Lifelong Learning  
 3825 Ridgewood Rd, Box 23  
 Jackson, MS 39211  
 Phone: (601) 432-6234  
 Toll Free: 1-800-264-6234  
 Fax: (601) 432-6124



## WORKSHOPS, INSTITUTES, AND SEMINARS APPLICATION FORM (CEUs, Contact Hours, and Certificates)

INSTRUCTIONS: Please complete and fax the application form to: Fax number -(601) 432-6124 or mail the form to:  
 3825 Ridgewood Road, Box 23, Jackson, MS 39211.

Date of Application \_\_\_\_\_ E-mail \_\_\_\_\_

Full Name \_\_\_\_\_ Sex  Male  Female  
Last First Middle

Present Address \_\_\_\_\_  
Street or Box City County State Zip Code

Date of Birth -- Mo. \_\_\_\_\_ Day \_\_\_\_\_ Yr. \_\_\_\_\_ Social Security No. \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

Telephone No. Home (\_\_\_\_) \_\_\_\_\_ Work (\_\_\_\_) \_\_\_\_\_ Fax (\_\_\_\_) \_\_\_\_\_

MS Resident?  Yes  No

Assignment: (Please check one)

- |   |   |
|---|---|
| <input type="checkbox"/> Classroom Teacher/Grade _____<br><input type="checkbox"/> Administrator<br><input type="checkbox"/> University Staff<br><input type="checkbox"/> Childcare Staff<br><input type="checkbox"/> Other | _____ Agency _____<br><small>(Name of Agency)</small><br>_____ Other _____<br><small>(Please specify)</small> |
|---|---|

Have you ever attended Jackson State University?  Yes  No If yes, last date of attendance? \_\_\_\_\_

If yes, name of program attended \_\_\_\_\_

Race-- ( ) African American ( ) Asian ( ) Spanish American  
 ( ) American Indian ( ) Caucasian ( ) Other (Specify) \_\_\_\_\_

Have you previously earned Continuing Education Units at Jackson State University?  Yes  No

### WORKSHOP/SEMINAR INFORMATION

SEMINAR/WORKSHOP TITLE	TIME	DATE(S)	CEUs, SEMI Credits, or Contact Hours

METHOD OF PAYMENT  Money Order  Check  Purchase Order Form III CL

# Care for Their Air: Smoke-Free Home Pledge Event

**Care for Their Air** is a program for MS child care centers to educate parents & caregivers about the health risks to children from secondhand smoke exposure & encourage them to commit to providing a smoke-free environment in their homes & cars.

Program materials are available at no cost to child care centers interested in implementing the activities. Child care centers can receive incentives for their participation!

For more information, please contact:  
Mississippi State Department of Health  
Office of Tobacco Control  
805 S. Wheatley St., Suite 400  
Ridgeland, MS 39157  
601-991-6050 or 1-866-724-6115

OR

The Mississippi Tobacco-Free Coalition (MTFC) Director  
serving your county ([www.tobaccofreems.org](http://www.tobaccofreems.org))

## Request Form

Ready to plan your **Care for Their Air** event? Please complete this form & submit it to the MSDH Office of Tobacco Control at the address listed above.

Name of Organization: \_\_\_\_\_

Name of Event Coordinator: \_\_\_\_\_

Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Fax Number: \_\_\_\_\_

County: \_\_\_\_\_ E-mail Address: \_\_\_\_\_



## MSDH Approved Staff Development Trainers As of March 6, 2015

Name	Courses	Telephone #
Rachell Vicknair	Various	225-567-6981 or 504-909-9790
Dorothy Lewis	Various	601-736-4915 Or 601-441-8100
Dr. Buddy Fish	Various	601-573-6771
Annie Ward Lowery	Various	601-697-2774 or 601-507-2315
Win Maxey-Shumate	Various	601-481-1376 or 601-527-9495
Phyllis Kitchens	<ol style="list-style-type: none"> <li>1. Singing as a Teaching Tool</li> <li>2. Could you Repeat That?</li> <li>3. Transitioning Children into a New Surrounding/Environment</li> <li>4. Emergency Safety Training</li> <li>5. Classroom Arrangement for Preschool</li> <li>6. Self-Esteem, Movement and Learning</li> <li>7. The Three Basic Learning Styles</li> <li>8. Classroom Management</li> </ol>	662-282-7668 662-282-4721 or 662-231-8009
Dr. Carrie Ford	Various	601-446-7404 or 601-660-4328
Beverly Peden	Various	601-825-9153 or 601-594-1985
Annie Y. Griffin	Various	662-812-7184
Dr. Alan M. Gross	Various	662-607-0300
Linda Glaze	<ol style="list-style-type: none"> <li>1. Caught in the Love...Understanding Early Childhood</li> <li>2. Use Your Words</li> <li>3. Environmental Rating Scales Overview</li> <li>4. Any training provided to directors involved in the Lafayette Co. Excel by Five Project</li> </ol>	662-259-2967 or 662-255-5795
Dr. Deborah Minor	Various	662-417-1487
Cassandra Townes	Various	662-299-2361
LaTasha Brown	Various	601-597-8055
Dr. Grace Prowell	<ol style="list-style-type: none"> <li>1. Effective Classroom Transition Activities for the Preschool Teacher:</li> <li>2. Positive Discipline (Techniques)</li> <li>3. Various</li> </ol>	601-259-2267 or 601-877-3858
Dr. Shakira Cain	Various	601-454-5376 or 601-825-5414
Josenda Wright Dockery	Various Improving Your Time Management System Training Great People to be Great Leaders	662-298-6887 or 662-429-2460
Wilhelmenia Newson	Various	662-902-7673
Eileen Beazley	Various	601-918-3672
Artricia S. Polk	<ol style="list-style-type: none"> <li>1. Motivated to Succeed</li> <li>2. Protecting Our Children: Abuse &amp; Detection Training</li> <li>3. Saving Infants During Sleep (SIDS)</li> <li>4. Promoting Mental Health in Child Development</li> <li>5. The Benefits of Arts &amp; Music in Child Development</li> <li>6. In Case of an Emergency, Danger or Disaster</li> </ol>	901-921-3983 or 901-543-6372
Tasha Bailey	Various	662-379-5541
Tonya J. Barton	<ol style="list-style-type: none"> <li>1. Learning Fun for Infants &amp; Toddlers</li> <li>2. More than Routines</li> <li>3. Learning Centers ...How Children Learn Best</li> <li>4. Guidance and Discipline with Young Children</li> <li>5. Developmental Appropriate Practices with Infants, Toddlers &amp; Preschoolers</li> <li>6. Language &amp; Literacy for Young Children</li> <li>7. Social Emotional Development for Infants &amp; Toddlers</li> <li>8. Physical Development for Infants &amp; Toddlers</li> <li>9. Math Madness for Young Children</li> </ol>	601-201-7976
Terre B. Harris	Various	601-573-1572 or 601-956-8417
Dr. Kimberly R. Smith-Russ	Various	601-918-5605
Darlene Cunningham	"Darkness to Light/Stewards of Children"	662-420-0464
Dr. Doris J. Thompson	<ol style="list-style-type: none"> <li>1. Literacy Based Learning</li> <li>2. Time Management</li> <li>3. Responsive Care Giving</li> <li>4. Connecting Circle Time</li> </ol>	662-390-3440
Halle Ricketts	"Relationships and Reflective Supervision in the EHS Context"	662-688-7060 or 662-561-5334
Dr. LaShundia Carson	Various	601-857-7500 or 601-672-0939
Barbara A. Temple	Various related to health, safety, physical education, nutrition & food safety, special	225-715-0929

	needs, and emergency preparedness	
Ashley S. Sory	"Handwriting Readiness for Young Children"	601-940-7672
Dr. Doris Gary	Various	601-966-7731 or 601-824-3732
Shawanda Collins, DBA: Motivated 4 You	Various	601-717-0977
Monica Palm	Various	601-982-3836
Rosemary L. Wilson	"Developmentally Appropriate READY TO TEACH Lessons for Preschool Children Aligned with Common Core Standards	601-927-0326
Alice J. Leach	1. Behavior Management in the Preschool Classroom 2. Recycling for the Budget in the Preschool Classroom 3. Art on a Budget	601-918-2224 or 601-212-5929
Laurie McCarty	1. Fabulously Fun Food & Fitness 2. Unwrapping Food Allergies	601-580-0266 or 601-268-9342
Pam Mottley	Brain Based Guidance	601-466-7286
Sonja Allen	Various trainings regarding school-agers	601-376-8969 or 601-607-3454
Jill R. Morris	Various trainings regarding fitness and physical activity	901-848-6422 or 662-349-6422
Dorothy Glenn Nichols	Various	662-299-6944 or 662-453-7808
Louella Mack-Webster	Perceptions in Early Childhood Education Today	601-622-6149
Tabatha F. Kenney	"Bullying"	601-946-4632 or 601-605-4295
Karyn Jankowski	"The Early Years: An Early Childhood Development Series for Child Care Providers	662-816-3087
Margaret C. S. Ellis	Various topics related to Early Child Development, Foods & Nutrition, and Business	662-902-9038 or 662-902-9036
Sharon J. Burks	"Resources for Children with Disabilities"	901-289-6752 or 662-890-6004
Linda Dorsey	1. Helping Children Deal With Grief 2. Effective Classroom Management Strategies With Young Children	662-719-1581
Cynthia Minton Walker	1. Understanding the Mind of a Child 2. These Children Won't Listen to Me! 3. The Importance of Using Music and Movement	228-224-5715
Cathy W. Grace	Various topics related to Early Childhood Education	662-312-1395
Andrea M. Moore	1. Speech-Language General Overview 2. The Language Behind Autism 3. Speech & Language Development	901-239-6058 or 901-373-9768
Lee Avant	"Dragging Stress into the Workplace"	662-829-9688
Megan Hill	1. Transitioning to Kindergarten 2. Building Confidence in Pre-K Teachers 3. Building Pre-K Lesson Plans, 1 & 2 4. Integrating the Arts into Pre-K Lesson Plans 5. Are Your Preschoolers Socially and Emotionally Ready for Kindergarten?	228-669-7161
Cathey R. Curtis	1. Classroom Management for Preschoolers 2. Fighting Germs for Preschoolers	662-310-8898
Alexis D. Tarbin	1. Family/Community Engagement 2. Parent Involvement 3. Head Start/Family Engagement Framework 4. Parent Engagement/School Readiness 5. Effective Communication/Reflective Supervision 6. Stress Management/Time Management	601-325-6028 or 601-261-9185
Grace Prowell	Various topics related to early care and education	601-877-3858 or 601-259-2267
Katherine Harrell	"Training Daycare Providers to Work with Special Needs Children"	901-210-0069 or 901-312-6067
Tolernisa Butler	"Building the <u>whole</u> child...where learning begins"	662-398-5372
Melissa Cox	1. Redirecting Behavioral Issues in the Classroom 2. Recognizing Possible Delays	662-963-7522 or 662-256-0350
Carrie A. Kirkland	Various trainings using technology in early childhood	601-624-9335
Sundra Jefferson	Various topics related to early care and education	601-946-8629
Tas'Nata Smith	Effective Communication Between Families and Childcare Professionals	601-983-8023
Kathy Burns	1. Exploring Literature Through the Arts, Part 1 2. Exploring Literature Through the Arts: Part 2 3. Developmental Stages of Children Ages Birth-4: Part 1 4. Developmental Stages of Children Ages Birth-4: Part 2 5. FUN-damentals of Science: Part 1 6. FUN-damentals of Science: Part 2 7. I've Got the Music in Me	228-209-7846
Dr. Linda G. Channell	Various topics related to early care and education	601-940-7130
Tanisha S. Womack	1. The Learning of Language 2. Recognizing & Understanding Typical Childhood Development 3. How Early Childhood Development Affects Learning 4. Families and Children with Behavior Issues	601-665-2791
Marilynn Ward	Various online trainings	770-862-4603 or butterflyknowledge.2012@gmail.com
Berta R. Taylor	1. Building Healthier Families by Understanding Behavioral Health Issues 2. Child Neglect 3. What To Do When Your Child Hates Preschool 4. Dealing With Anger 5. Dysfunctional Family	901-550-4424 or bertataylor87@yahoo.com
Dr. Sarai M. Johnson	Various topics related to early care, education & literacy	601-597-9191 or Saraij0713@gmail.com

Machelle Aultman	1. Preschool Speech Therapy 2. Dyslexia Inservice 3. Therapist Perspective	601-270-6968 or aultmanspeech@gmail.com
Betty M. Jones	Anti-Bullying Curriculum for Health Care Providers	601-325-5150 or 601-602-4449 or <a href="mailto:jeannejones35@icloud.com">jeannejones35@icloud.com</a>
Mary Redding	Recognizing & Reporting Child Abuse & Neglect	601-331-3085 or dorseysredding@bellsouth.net

### **The Following Providers Have Standing Approval For Child Care Staff Development**

- ▶ Any program related to childcare sponsored by an accredited University, College, Community College, Mississippi State University Extension Service, the Mississippi State Department of Education, or Public School District, or The Mississippi Arts Commission ([www.mswholeschools.org](http://www.mswholeschools.org))
- ▶ Mississippi Department of Human Services-Office for Children and Youth Director's Childcare Credentialing Project and any other training offered by MDHS – Division of Early Childhood Care & Development.
- ▶ Any program related to child care offered by Mississippi Building Blocks.
- ▶ Any program related to childcare sponsored by a state or regional professional childcare organization, etc., including but not limited to Jackson Childhood Association, Mississippi Early Childhood Association, or local affiliate, Rankin Childcare Director's Association, Pine Belt Childcare Directors Network, Gulf Coast Child Care Directors Network, Northeast MS Early Childhood Association-PAC, National Association of Child Care Professionals (NACCP), and East Central Child Care Association.
- ▶ Any program related to childcare sponsored by a national childcare organization, National Association for the Education of Young Children, Child Welfare League of America, or National Child Care Association, Southern Early Childhood , etc., or their affiliates.
- ▶ Any program related to childcare presented by the Appelbaum Training Institute.
- ▶ Any program related to childcare offered by the Mississippi Low Income Child Care Initiative. Contact Carol Burnett at 228-374-2218.
- ▶ CPR and FIRST AID training that is provided by a CERTIFIED INSTRUCTOR and results in the certification of the attendee. Caregivers must take adult, infant, and pediatric First Aid and CPR. Online training for these courses will not be accepted – must be face-to-face.
- ▶ Any program related to childcare provided by the Mississippi Forum on Children and Families.
- ▶ Any program related to childcare provided by the Mississippi State University's Partners for Quality Childcare Project or the Early Years Network (1-866-706-8827).
- ▶ Any program related to childcare by Natural Learning, 103 Sycamore St., Leland, MS 38756. Contact Mary Jo Ayres at 662-686-9691.
- ▶ Home-Study courses for child care providers through Care Courses. Contact Care Courses at [www.carecourses.com](http://www.carecourses.com) or 1-800-685-7610.
- ▶ Any program related to childcare offered by the Mississippi SIDS Alliance (Sudden Infant Death Syndrome).
- ▶ Any program related to child development or childcare offered by New Dimensions Child Development Training Institute, 1065 Raymond Road, Jackson, MS 39204. Contact Jo Gregory at 601-373-4889
- ▶ (CDA) Credentialing Director Associate Certificate offered by Collate Education For Mississippi, INC. P.O. Box 75664 / Jackson, MS 39282, Contact: Annie Thompson @ 601-953-9917 or 601-397-6264 or [baptiZm@comcast.net](mailto:baptiZm@comcast.net).
- ▶ Any program related to early care and learning offered by Collate Education for Mississippi, Dr. Annie Thompson, P.O. Box 75664, Jackson, MS 39282. 601-953-9917 or 601-397-6264 or [baptiZm@comcast.net](mailto:baptiZm@comcast.net).
- ▶ Various courses related to Child Care and CPR/First Aid provided by Memphis International Training Institute.
- ▶ Any program related to early care and education provided by Mississippi Center for Education Innovation, 601-354-3356.
- ▶ Any program related to early care and education provided by the Mississippi Grassroots Coalition for Families and Children, Dorothy Lewis, President, 601-736-4915.
- ▶ Any distance learning course for early childhood professionals offered by Training on Demand by MB&A, Alpharetta, Georgia. Contact MB&A at 1-877-655-7139.
- ▶ Any training provided by Mississippi Action for Progress, Inc. Demonstration Training Unit. Contact Annie H. Lewis, 601-923-4100.
- ▶ Any training related to early care and education provided by The Public Policy Center of Mississippi.
- ▶ Any training related to early care and education provided by Building Foundations for Children, 1735 Main Street, Southaven, MS 38671 Contact Priscilla Harris, 901-356-4676
- ▶ Any training related to early care and education for child care providers offered by Mississippi Museum of Natural Science. Contact Angel Rohnke, (601) 354-7303 or [angel.rohnke@mmns.state.ms.us](mailto:angel.rohnke@mmns.state.ms.us).
- ▶ Any training related to early care and education provided by Save the Children. Contact: Gabriel M. Nehrbass, 228-342-5180, or [gnehrbass@savechildren.org](mailto:gnehrbass@savechildren.org).
- ▶ Any training related to early care and safety provided by a certified American Red Cross instructor.
- ▶ Any training related to early care and safety provided by the Tishomingo County Families First Resource Center. Contact Janice Cutshall, 662-423-7318.

- ▶ Any training related to early care and education of young children offered by Sampson Educational Resources. Contact Glenda Hill, 800-371-5248, ext. 242.
- ▶ Any training related to early care and education of young children offered by Child Care Lounge. Contact Ellen Small, 412-885-5172.  
<http://www.childcarelounge.com/child-care-lounge.php>
- ▶ Trainings offered by Desoto Assimilation Center on Spanish language acquisition. Contact Alison Rumler, 662-420-9163.
- ▶ Any training related to child care and early care and education sponsored or provided by the Children's Defense Fund Southern Regional Office SPARK-MS Initiative. Contact Ellen Collins, 601-321-1966.
- ▶ Any online training related to early care and education for young children provided by Child Care Education Institute. Contact Donna Holzer, 800-499-9907, ext. 521 or at their website: [www.cceionline.edu](http://www.cceionline.edu).
- ▶ Any training related to early care and education of young children provided by The Center for Guided Montessori Studies, 1-888-344-7897.
- ▶ Any online training related to early care and education of young children provided by ProSolutions Training. For information, contact their website at [www.prosolutionstraining.com](http://www.prosolutionstraining.com) or by phone at 800-227-3410.
- ▶ Any training related to early care and education provided by the Gilmore Early Learning Initiative, 203 Gilmore Drive, Amory, MS 38821. 662-257-2395.
- ▶ Any online training related to early care and education of young children provided by Quality Assist. For information contact their website at [www.qassist.com](http://www.qassist.com) or contact Barb McWethy at 404-325-2225.
- ▶ Any training related to early care and education provided by CompuSystems, Inc., P.O. Box 4135, Greenville, MS 39704. Contact Gene Finley, CEO, 662-335-2060.
- ▶ Any training related to early care and education provided by the Mississippi Division of Medicaid.
- ▶ Any training related to early care and education provided by the ARC of Mississippi.
- ▶ Any training related to early care and education provided by Child Care Exchange, [www.childcareexchange.com](http://www.childcareexchange.com)
- ▶ Darkness to Light's "Stewards of Children" child abuse and neglect training offered by any approved facilitator listed on the website: [www.d2l.org](http://www.d2l.org).
- ▶ Any training related to early care and education provided by the Centers for Disease Control and Prevention.
- ▶ Any training approved for staff development by another state. Documentation of this approval must be presented to receive credit.
- ▶ Any online training related to early care and education, or health and safety for young children, offered by SafeGard Services. [www.safegardservices.com](http://www.safegardservices.com)
- ▶ Any training related to early care and education provided by T.E.A.C.H. Early Childhood Mississippi, Joyce Greer Program Coordinator, 601-359-4614, or [TEACHMississippi@gmail.com](mailto:TEACHMississippi@gmail.com).
- ▶ Any online training related to early care and education, and after school care, offered by **CypherWorx: Out of School Time Professional Development Center**. [www.ostpd.com](http://www.ostpd.com)

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# MSDH CHILDCARE LICENSURE REGISTRATION FORM

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## REPRODUCE AS NEEDED

- 1) All forms must be filled out completely and legibly.
- 2) You will receive an email confirmation (if you do not have an email, one will be mailed to you) which specifies exact location. Bring the confirmation letter to the training session on the date of your scheduled training.  
**Your acceptance into the training is verified only with a letter of confirmation.**
- 3) Pre-registration is required and will be accepted via mail, email, or fax. Please refer to the Region listed on the Provider Training Schedule and mail or fax to the following trainers:
  - a. Region 1 (Northern) – Nancy Nunley, 1742 Cliff Gookin Blvd., Tupelo, MS 38801-6497. Fax (662) 842-3045
  - b. Region 2 (Central) – Countess Gaitor, MSDH Child Care Licensure, PO Box 1700, Jackson, MS 39215-1700. Fax (601)364-5058
  - c. Region 3 (Southern) – Josie Smith, 761 Esters Boulevard, Biloxi, MS 39530. Fax (228) 435-4853
- 4) Please bring your Regulation book to the scheduled training sessions.

### Sessions Requested

Please check the sessions you wish to attend & write the **location & date** you wish to attend on the blank provided.

- |  |  |
|--|--|
| <input type="checkbox"/> Child Care Regulations _____          | <input type="checkbox"/> Infant/Toddler Regulations _____        |
| <input type="checkbox"/> Playground Safety _____               | <input type="checkbox"/> After-School Regulations _____          |
| <input type="checkbox"/> Directors Orientation _____           | <input type="checkbox"/> Transportation Regulations _____        |
| <input type="checkbox"/> Hand-Washing & Sanitation _____       | <input type="checkbox"/> Discipline & Guidance _____             |
| <input type="checkbox"/> Menu Writing 201 _____                | <input type="checkbox"/> Wonders of Music on IT Dev. _____       |
| <input type="checkbox"/> Color-Me-Healthy _____                | <input type="checkbox"/> Physical Dev. of Infants/Toddlers _____ |
| <input type="checkbox"/> Guide to Food Code _____              | <input type="checkbox"/> Promoting Physical Activity _____       |
| <input type="checkbox"/> Identifying Infectious Diseases _____ |  |

### Individual(s) Requesting Registration

_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

**Please type or print clearly.** Training Certificates will be issued at the end of the each session.

Center Name \_\_\_\_\_

Mailing Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ Director \_\_\_\_\_

Center Telephone \_\_\_\_\_ Owner \_\_\_\_\_

Center Fax \_\_\_\_\_ Center Email \_\_\_\_\_

Director Designees \_\_\_\_\_

**THIS FORM IS TO BE USED TO REGISTER FOR SESSIONS PRESENTED BY  
MSDH/CHILD CARE LICENSURE**



# April 2015



Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1	2	3	4
5	6	7 <u>Tupelo: N. Nunley</u> CC Regulations 8:30-3:30	8 <u>Tupelo: N. Nunley</u> Playground Safety 8:30-11:30 Directors Orientation 12:30-3:30	9 <u>Hattiesburg: J. Smith</u> CC Regulations 10-5	10 <u>Hattiesburg: J. Smith</u> Playground Safety 8:30-11:30 Directors Orientation 12:30-3:30	11
12	13 <u>Jackson: C. Gaitor</u> CC Regulations 9-4	14 <u>Jackson: C. Gaitor</u> Playground Safety 9-12 Directors Orientation 1-4	15	16	17	18
19	20 <u>Meridian: C. Gaitor</u> CC Regulations 9-4	21 <u>Starkville: N. Nunley</u> CC Regulations 9-4  <u>Meridian: C. Gaitor</u> Playground Safety 9-12 Directors Orientation 1-4	22 <u>Starkville: N. Nunley</u> Playground Safety 8:30-11:30 Directors Orientation 12:30-3:30	23 <u>Pascagoula: J. Smith</u> CC Regulations 9-4	24 <u>Pascagoula: J. Smith</u> Playground Safety 9-12 Directors Orientation 1-4	25
26	27	28	29	30		



# May 2015



Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1	2
3	4	5 <u>Grenada: N. Nunley</u> CC Regulations 10-5	6 <u>Grenada: N. Nunley</u> Playground Safety 8:30-11:30 Directors Orientation 12:30-3:30	7 <u>Laurel: J. Smith</u> CC Regulations 10-5	8 <u>Laurel: J. Smith</u> Playground Safety 8:30-11:30 Directors Orient. 12:30-3:30	9
10	11	12	13	14 <u>Jackson: C. Gaitor</u> CC Regulations 9-4	15 <u>Jackson: C. Gaitor</u> Playground Safety 9-12 Directors Orientation 1-4	16
17	18	19 <u>Columbus: N. Nunley</u> CC Regulations 9-4	20 <u>Columbus: N. Nunley</u> Playground Safety 8:30-11:30 Directors Orientation 12:30-3:30	21	22	23
24	25	26	27 <u>Biloxi: J. Smith</u> CC Regulations 8:30-3:30	28 <u>Biloxi: J. Smith</u> Playground Safety 8:30-11:30 Directors Orient. 12:30-3:30  <u>Greenville: C. Gaitor</u> CC Regulations 9-4	29 <u>Greenville: C. Gaitor</u> Playground Safety 9-12 Directors Orientation 1-4	30
31						



# June 2015



Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1	2	3	4 <u>Jackson: C. Gaitor</u> CC Regulations 9-4	5 <u>Jackson: C. Gaitor</u> Playground Safety 9-12 Directors Orientation 1-4	6
7	8	9	10	11 <u>Hattiesburg: J. Smith</u> CC Regulations 10-5	12 <u>Hattiesburg: J. Smith</u> Playground Safety 8:30-11:30 Directors Orientation 12:30-3:30	13
14	15	16 <u>Oxford: N. Nunley</u> CC Regulations 9-4	17 <u>Oxford: N. Nunley</u> Playground Safety 8:30-11:30 Directors Orientation 12:30-3:30	18	19	20
21	22	23 <u>Hernando: N. Nunley</u> CC Regulations 10-5	24 <u>Hernando: N. Nunley</u> Playground Safety 8:30-11:30 Directors Orientation 12:30-3:30	25 <u>Pascagoula: J. Smith</u> CC Regulations 9-4	26 <u>Pascagoula: J. Smith</u> Playground Safety 9-12 Directors Orientation 1-4	27
28	29 <u>McComb: C. Gaitor</u> CC Regulations 9-4	30 <u>McComb: C. Gaitor</u> Playground Safety 9-12 Directors Orientation 1-4				



# July 2015



Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1	2	3	4 
5	6	7 <b>Tupelo: N. Nunley</b> CC Regulations 8:30-3:30	8 <b>Tupelo: N. Nunley</b> Playground Safety 8:30-11:30 Directors Orientation 12:30-3:30	9 <b>Jackson: C. Gaitor</b> CC Regulations 9-4  <b>Laurel: J. Smith</b> CC Regulations 10-5	10 <b>Jackson: C. Gaitor</b> Playground Safety 9-12 Director's Orientation 1-4  <b>Laurel: J. Smith</b> Playground Safety 8:30-11:30 Directors Orientation 12:30-3:30	11
12	13	14	15	16	17	18
19	20 <b>Greenwood: C. Gaitor</b> CC Regulations 9-4	21 <b>Starkville: N. Nunley</b> CC Regulations 9-4  <b>Greenwood: C. Gaitor</b> Playground Safety 9-12 Director's Orientation 1-4	22 <b>Starkville: N. Nunley</b> Playground Safety 8:30-11:30 Directors Orientation 12:30-3:30	23	24	25
26	27	28	29	30 <b>Biloxi: J. Smith</b> CC Regulations 9-4	31 <b>Biloxi: J. Smith</b> Playground Safety 9-12 Directors Orientation 1-4	



# August 2015



Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
						1
2	3	4 <b>Grenada: N. Nunley</b> CC Regulations 10-5	5 <b>Grenada: N. Nunley</b> Playground Safety 8:30-11:30 Directors Orientation 12:30-3:30	6 <b>Jackson: C. Gaitor</b> CC Regulations 9-4	7 <b>Jackson: C. Gaitor</b> Playground Safety 9-12 Director's Orientation 1-4	8
9	10	11	12	13 <b>Hattiesburg: J. Smith</b> CC Regulations 10-5	14 <b>Hattiesburg: J. Smith</b> Playground Safety 8:30-11:30 Directors Orientation 12:30-3:30	15
16	17 <b>Meridian: C. Gaitor</b> CC Regulations 9-12	18 <b>Oxford: N. Nunley</b> CC Regulations 9-4  <b>Meridian: C. Gaitor</b> Playground Safety 9-12 Director's Orientation 1-4	19 <b>Oxford: N. Nunley</b> Playground Safety 8:30-11:30 Directors Orientation 12:30-3:30	20	21	22
23	24	25	26	25 <b>Pascagoula: J. Smith</b> CC Regulations 9-4	26 <b>Pascagoula: J. Smith</b> Playground Safety 9-12 Directors Orientation 1-4	29
30	31					



# September 2015



Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1 <b>Columbus: N. Nunley</b> CC Regulations 9-4	2 <b>Columbus: N. Nunley</b> Playground Safety 8:30-11:30 Directors Orientation 12:30-3:30	3	4	5
6	7 	8	9	13 <b>Laurel: J. Smith</b> CC Regulations 10-5	14 <b>Laurel: J. Smith</b> Playground Safety 8:30-11:30 Directors Orientation 12:30-3:30	12
13	14 <b>Jackson: C. Gaitor</b> CC Regulations 9-4	15 <b>Jackson: C. Gaitor</b> Playground Safety 9-12 Director's Orientation 1-4	16	17	18	19
20	21	22 <b>Hernando: N. Nunley</b> CC Regulations 10-5	23 <b>Hernando: N. Nunley</b> Playground Safety 8:30-11:30 Directors Orientation 12:30-3:30	30 <b>Biloxi: J. Smith</b> CC Regulations 9-4	31 <b>Biloxi: J. Smith</b> Playground Safety 9-12 Directors Orientation 1-4	26
27	28 <b>McComb: C. Gaitor</b> CC Regulations 9-4	29 <b>McComb: C. Gaitor</b> Playground Safety 9-12 Director's Orientation 1-4	30			