



**MISSISSIPPI STATE DEPARTMENT OF HEALTH**

**MEMORANDUM**

TO: Administrator  
Mississippi Hospitals with Emergency Departments

FROM: Donald E. Eicher, III, Director   
Office of Health Policy and Planning

DATE: December 30, 2013

Re: Pilot Freestanding Emergency Department

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The Mississippi State Department of Health is accepting proposals for development of a Pilot Freestanding Emergency Department (PFED). The PFED would be designed to decrease the wait and length of stay times for patients with critical conditions that require inpatient treatment. You are receiving this letter because your facility is eligible to participate in this pilot program.

Information regarding the application process can be found on the Department's website at [www.healthymms.com](http://www.healthymms.com). These items include (1) a copy of the Minimum Standards of Operation for Mississippi Hospitals, (2) Notice of Intent to Apply (NOI) Format, (3) the Application Format for the Pilot Freestanding Emergency Department project, and (4) the Financial Feasibility Spreadsheets.

Prospective applicants should file a Notice of Intent no later than March 1, 2014. The application, along with the application processing fee, must be submitted no later than April 1, 2014. The fee for processing applications shall be .005 times the capital expenditure stated in the application, plus .0025 times the capital expenditure stated in the application. The minimum fee is \$1,250 and the maximum fee is \$75,000. No application shall be deemed complete until the proper fee is received by the Department. Make checks or money orders payable to the Mississippi State Department of Health, clearly identified as payment for the PFED application.

You will be notified within 15 days after receipt whether your application is complete. Applications must be deemed complete no later than April 30, 2014 to be entered into review. The 90-day review period will run from May 1, 2014 to July 30, 2014. Guidelines contained in the CON Review Manual, 2011 Revision, regarding Certificate of Need Application Procedures shall be followed.

Please contact this office at (601) 576-7874 should you have questions.

pc: Jim Craig  
Mary L. Gervin

Vickey Berryman