



MISSISSIPPI STATE DEPARTMENT OF HEALTH

## CHILD CARE LICENSURE INFORMATION MEMORANDUM

Number 3

*January, February & March*

Volume FY 2013

### ANNOUNCEMENTS

1. **PLEASE NOTE:** Effective immediately, the following procedures will be followed concerning payments made to the Child Care Licensure Division:
  - a. “CASH” is no longer accepted for payments for regulations books, monetary penalties, application fees, initial licensing fees, renewal fees, late fees, etc.
  - b. All payments to MSDH/Child Care are to be made by Personal Check, Company Check, Certified Check, or Money Order.
  - c. Checks and money orders should be made payable to Mississippi State Department of Health or MSDH.
  - d. Should a personal check or company check be returned to MSDH for “insufficient funds,” a \$50 returned check fee will be assessed and then **only** certified checks or money orders will be accepted from a facility henceforth.
2. **Federal Regulations** mandate that effective December 28, 2012, Drop Side baby cribs can no longer be used in child care facilities. In addition, beginning December 28, 2012, all cribs used in child care facilities must meet the construction standards set forth in Federal Regulation 16 CFR 1219 or Federal Regulation 16 CFR 1220. Please be advised that child care licensing officials will be monitoring compliance with these Federal Regulations. Please see attached flyer.
3. The Child Care Licensure Division would like to remind all child care providers and caregivers of the Child Abuse Reporting Law which states, “Any attorney, physician, dentist, intern, resident, nurse, psychologist, social worker, **child care giver**, minister, law enforcement officer, public or private school employee or any other person having reasonable cause to suspect that a child is a neglected child or an abused child, shall cause an oral report to be made immediately by telephone or otherwise and followed as soon thereafter as possible by a report in writing to the Department of Human Services.”
4. If you are interested in becoming approved to offer contact hours to child care providers, the document, “**How to Become An Approved Staff Development Trainer**” has been placed on the MSDH website under the “Child Care Provider Training” section and then beneath “Related Resources.” For additional information, please contact Ms. Nancy Nunley, Region 1 Trainer.
5. Beginning July 1, 2012, trainers seeking to provide staff development training will be approved quarterly. Deadlines for submissions will be February 1, May 1, August 1, and November 1 of each year. Approved submissions will be advertised in the following quarterly Information Memorandum. Applications submitted after a deadline will be reviewed for the following quarter.
6. **IMPORTANT:** On-line CPR and/or First Aid courses are not acceptable toward meeting the training as outlined in the *Regulations Governing Licensure of Child Care Facilities*. Hands-on training and return demonstration is required to meet the training requirements.
7. The Child Care Licensure Division has collaborated with the Office of Tobacco Control to promote the new **Care for Their Air** program. This program is geared toward educating child care providers, preschoolers, and their parents about the dangers of second-hand smoke. One contact hour will be available for providers trained by the MS Tobacco-Free Coalition (MTFC) Director in your county ([www.tobaccofreems.org](http://www.tobaccofreems.org)). For more information, contact the MSDH Office of Tobacco Control at 866-458-4948 or 866-724-6115.

*“We all must work to make the world worthy of its children”...*

**~Pablo Casals**

## **ALERT IMPORTANT INFORMATION ALERT**

Because of new **FEDERAL REGULATIONS**, drop side baby cribs will no longer allowed in licensed child care facilities after **December 28, 2012**.

If you are opening a new facility and plan to take care of infants and toddlers, all baby cribs in your facility must meet the new **FEDERAL REGULATIONS**, i.e., use of **DROP SIDE** cribs will no longer be allowed in child care facilities.

All full size cribs must meet Federal Regulation 16 CFR 1219. All non-full size cribs must meet Federal Regulation 16 CFR 1220. When purchasing cribs make sure you get documentation verifying that the cribs you are buying meet one of these new federal regulations. You will need to keep this documentation in your facility records.

It is recommended that when buying cribs that you purchase “commercial grade” cribs.

If you currently have drop side baby cribs in your facility you will have to replace them before **December 28, 2012**.

Please contact this office at 601-364-2827 before you purchase any baby cribs.

## **ALERT IMPORTANT INFORMATION ALERT**

December 28, 2012

MEMORANDUM

TO: ALL LICENSED CHILD CARE PROVIDERS

FROM: Gay W. Logan, Director  
Child Care Licensure Division

SUBJECT: Change of Policy Regarding All Money Sent to Child Care

**EFFECTIVE IMMEDIATELY**

**There has been a change in policy regarding where to send all payments for Monetary Penalties, Initial Application Fees, Renewal Fees, Regulation Books, etc. Starting immediately all payments of money, i.e., checks and money orders (*do not* send cash) are to be sent directly to the Child Care Licensure Division in Jackson, Mississippi.**

**Please put a note with your payment (check or money order) regarding why you are making the payment. Also, contact your licensing official by phone or email and inform them of the reason for the payment and the amount you are sending to the Child Care Licensure Division in Jackson.**

Mail All Materials To: **Mississippi State Department of Health  
Child Care Licensure Division  
PO Box 1700  
Jackson, MS 39215-1700**

Please make sure you make out your check or money order payable to the *Mississippi State Department of Health.*

Remember: **DO NOT SEND CASH**

Your understanding and cooperation in this matter is greatly appreciated.

# Care for Their Air: Smoke-Free Home Pledge Event

**Care for Their Air** is a program for MS child care centers to educate parents & caregivers about the health risks to children from secondhand smoke exposure & encourage them to commit to providing a smoke-free environment in their homes & cars.

Program materials are available at no cost to child care centers interested in implementing the activities. Child care centers can receive incentives for their participation!

For more information, please contact:  
Mississippi State Department of Health  
Office of Tobacco Control  
805 S. Wheatley St., Suite 400  
Ridgeland, MS 39157  
601-991-6050 or 1-866-724-6115

OR

The Mississippi Tobacco-Free Coalition (MTFC) Director  
serving your county ([www.tobaccofreems.org](http://www.tobaccofreems.org))

## Request Form

Ready to plan your **Care for Their Air** event? Please complete this form & submit it to the MSDH Office of Tobacco Control at the address listed above.

Name of Organization: \_\_\_\_\_

Name of Event Coordinator: \_\_\_\_\_

Address: \_\_\_\_\_

County: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Fax Number: \_\_\_\_\_

E-mail Address: \_\_\_\_\_



## Federal Alcohol and Drug Testing Requirements

The U.S. Department of Transportation (DOT), Federal Motor Carrier Safety Administration (FMCSA), adopted regulations requiring certain commercial motor vehicle operators to be tested for alcohol and drugs in order to reach the goal of a alcohol and drug-free transportation environment. This brochure summarizes the rule as it applies:



### WHO MUST COMPLY WITH THIS REQUIREMENT

The Federal Motor Carrier Safety Administration's alcohol and drug testing rules **apply to every person and to all employers of such persons who operate a commercial motor vehicle in commerce in any state, and is subject to: (1) the commercial driver's license requirements of 49 CFR Part 383; (2) the Licencia Federal de Conductor (Mexico) requirements; or (3) the commercial driver's license requirements of the Canadian National Safety Code.**



### CONTROLLED SUBSTANCES

The regulations require testing for the following classes of substances:

- Marijuana (grass, pot, weed, hash, joint, Acapulco gold)
- Cocaine (coke, crack, snow, blow, flake, "C", rock, base)
- Opiates - opium and codeine derivatives - (heroin, horse, "H", junk, smack, scag, Miss Emma)
- Amphetamines - amphetamines and methamphetamines - (uppers, speed, bennies, black beauties, Christmas trees, crystal, mollies, crank, BAM, dexies)
- Phencyclidine - PCP - (angel dust, peace pill, hog, supergrass, embalming fluid, rocket fuel, killer weed)

### TESTS REQUIRED

The following tests apply to all persons who are required to have a CDL for the type vehicle being operated:

**Pre-Employment:** This test is required and negative results must be received before a motor carrier allows a driver to perform a safety sensitive function. The pre-employment test is only required for controlled substances. Alcohol testing is permitted.

**Reasonable Suspicion:** This test is required when a trained supervisor/employer has reasonable suspicion to believe that the driver has used alcohol and/or controlled substances.

**Random:** This unannounced testing is based on a random selection of drivers. The selection must be made by a scientifically valid method and all drivers covered by this rule must have an equal chance of being tested. The names of drivers who are selected for testing must be kept confidential until such time that the carrier notifies the driver to take the test. Once the driver is notified, he/she must immediately proceed to the testing facility and undergo testing. Every driver's name that is selected for testing must be returned to the selection pool so that all drivers have an equal chance of being selected at any time.

Random alcohol testing is also required by the DOT. However, random alcohol tests can only be administered just prior to a driver performing a safety-sensitive function, while performing a safety-sensitive function, or just after performing a safety-sensitive function.

Random controlled substances tests can be conducted at any time the driver is notified.

A driver who is selected and refuses to submit to a test must follow the requirements of 49 CFR Part 40, Subpart O.

**Post Accident:** This test applies to all CDL drivers who are involved in fatal crashes. The test must also be conducted on all CDL drivers who are cited for moving violations arising in a crash that requires a vehicle being towed or an injury requiring medical attention away from the scene. The alcohol test must be conducted within 8 hours and the controlled substances test must be conducted within 32 hours of the crash.



For more information, contact the Federal Motor Carrier Safety Administration at 601-965-4219.

# Save the Date



2013 MISSISSIPPI EARLY CHILDHOOD ALLIANCE™ CONFERENCE  
*SOCIAL & EMOTIONAL DEVELOPMENT IN EARLY CHILDHOOD EDUCATION*

## *Responsive Strategies to Meet the Needs of the Whole Child*

JACKSON STATE UNIVERSITY STUDENT CENTER

**SATURDAY, FEBRUARY 23, 2013**

8:00 AM - 3:00 PM\*

\$25 REGISTRATION FEE

CONTACT HOURS & CONTINUING EDUCATION CREDITS AVAILABLE

Register online at [mlims.org](http://mlims.org)

\*Registration and breakfast begins at 7:30 AM

For more information, please call 601-979-1476

## MSDH Approved Staff Development Trainers As of December 17, 2012

Name No.	Courses	Telephone
Rachell Vicknair	Various	225-567-6981
Dorothy Lewis	Various	601-736-4915
Dr. Buddy Fish	Various	601-573-6771
Annie Ward Lowery	Various	601-469-9801
Win Maxey-Shumate	Various	601-481-1376
Phyllis Kitchens	<ol style="list-style-type: none"> <li>1. Singing as a Teaching Tool</li> <li>2. Could you Repeat That?</li> <li>3. Transitioning Children into a New Surrounding/Environment</li> <li>4. Emergency Safety Training</li> <li>5. Self-Esteem Movement &amp; Learning</li> <li>6. Classroom Arrangement for Preschool</li> </ol>	662-282-7668 or 662-282-4721
Dr. Carrie Brown-Ford	Various	601-877-6252
Beverly Peden	Various	601-825-9153
Brenda M. Pritchett	Various	662-328-4805
Annie Y. Griffin	<ol style="list-style-type: none"> <li>1. Playtime is Learning Time</li> <li>2. Resolving Conflicts Independently</li> <li>3. Active Learning</li> <li>4. Math for Preschoolers</li> <li>5. Creating Critical Thinkers</li> <li>6. Resolving Conflicts Independently</li> </ol>	662-812-7184
Dr. Alan M. Gross	Various	662-607-0300
Linda Glaze	<ol style="list-style-type: none"> <li>1. Caught in the Love...Understanding Early Childhood</li> <li>2. Use Your Words</li> <li>3. Environmental Rating Scales Overview Training</li> <li>4. Any training provided to directors involved in the Lafayette County Excel by Five Project*</li> </ol>	662-234-3517
Dr. Mary Ann Greene	Various	601-987-8127
Elizabeth Freeman	<ol style="list-style-type: none"> <li>1. Understanding Children's Behavior</li> <li>2. The Early Childhood Learning Environment: Group Care &amp; Spaces to Grow</li> <li>3. Learning and Development with Infants/Toddlers</li> <li>4. Culture, Families and Providers</li> </ol>	662-897-4905
Dr. Deborah Minor	Various	662-417-1487
Cassandra Townes	<ol style="list-style-type: none"> <li>1. Effective Classroom Management for Child Care Providers</li> <li>2. Effective Teaching Practices for Child Care Providers</li> <li>3. Speech Development Through Reading &amp; Music, birth-4 yrs</li> <li>4. 3 Skills a Preschooler Really Needs</li> <li>5. Why Do Babies Do That?</li> <li>6. Effective Teaching Strategies - 1</li> <li>7. Developmental Skills Checklist for Preschool Students</li> <li>8. What to Expect from your Preschool Student at Age 3</li> <li>9. What to Expect from your Preschool Student at Age 4</li> <li>10. What to Expect from your Kindergartener</li> <li>11. Ten Skills Children Really Need to Become Successful</li> </ol>	662-299-2361
Kathy S. Burns	<ol style="list-style-type: none"> <li>1. 123, Look at ME: Developmental Stages of Children Ages 0-4</li> <li>2. FUN-damentals of Science</li> <li>3. Exploring Literature Through the Arts: Books to Read, Songs to Sing, "Art to Go" Part 1</li> <li>4. Exploring Literature Through the Arts: Books to Read, Songs to Sing, "Art to Go" Part 2</li> </ol>	228-209-7846
Dr. Tabitha A. Smith	Various	601-437-4831
Dr. Linda Channell	Various	601-914-2725 601-940-7130
Don Hicks	Various	601-927-7079
Stephanie Watson	<ol style="list-style-type: none"> <li>1. Autism Spectrum Disorders</li> <li>2. Managing Problem Behaviors</li> </ol>	803-640-0615
LaTasha Brown-Homes	<ol style="list-style-type: none"> <li>1. Child Care Administration</li> <li>2. Mining the Academic Treasures of Children's Books</li> </ol>	601-597-8044
Dr. Wanda Y. Newell, DBA: Better Equipped,	Various Executive Leadership Training	601-634-8941 or 601-529-1322

Inc.		
Deborah T. Craig	"Are You Prepared?" – Disaster Readiness Training	901-337-8383
Dr. Grace Powell	1. Effective Classroom Transition Activities for the Preschool Teacher 2. Positive Discipline (Techniques) 3. Various	601-259-2267 or 601-877-3858
Dr. Shakira Cain	Various	601-454-5376 or 601-825-5414
Josenda Wright	Various	662-298-9925 or 662-429-2460
Alan Wilson	Teaching to Change Lives	662-895-1900 or 901-262-5200
Jaqueline Carter	Bullying	901-550-5965
Jason Zebert, JD	1. Introduction to Youth Court 2. Abused/Neglected Children 3. Working with Child Victims 4. Teaching Children About Prevention & Safety	601-955-1887 or 601-208-0768
Kimberly Hunt	Various	214-636-5446
Wilhelmenia Newson	Various	662-902-7673
Eileen Beazley	Various	601-918-3672
Jarrod T. Covington	"Working with 5-12 Year Olds"	336-918-8845 or 901-682-8025
Lawrence Swindall	Crisis Management	901-233-1235
Artricia S. Polk	1. Motivated to Succeed 2. Protecting Our Children: Abuse & Detection Training	901-921-3983 or 901-543-6372

## The Following Providers Have Standing Approval For Child Care Staff Development

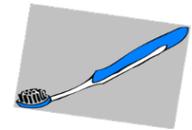
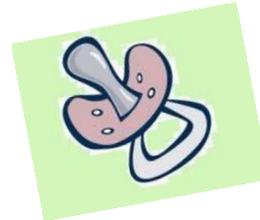
- ◆ Any program related to child care sponsored or conducted by PROJECT PREPARE, Institute for Disability Studies at The University of Southern Mississippi. For information, contact Ann Henson at 601-331-7369.
- ◆ Any program related to childcare sponsored by an accredited University, College, Community College, Mississippi State University Extension Service, the MS State Department of Education, or Public School District, or The MS Arts Commission ([www.mswholeschools.org](http://www.mswholeschools.org)).
- ◆ Mississippi Department of Human Services-Office for Children and Youth Director's Childcare Credentialing Project and any other training offered by MDHS – Division of Early Childhood Care & Development.
- ◆ Any program related to child care offered by Mississippi Building Blocks.
- ◆ Any program related to childcare sponsored by a state or regional professional childcare organization, etc., including but not limited to Jackson Childhood Association, MS Early Childhood Association, or local affiliate, Rankin Childcare Director's Association, Pine Belt Childcare Directors Network, Pontotoc Area Childcare Professionals, Gulf Coast Child Care Directors Network, and National Association of Child Care Professionals (NACCP).
- ◆ Any program related to childcare sponsored by a national childcare organization, National Association for the Education of Young Children, Child Welfare League of America, National Child Care Association, Southern Early Childhood Association, etc., or their affiliates.
- ◆ Any program related to childcare presented by the Appelbaum Training Institute.
- ◆ Any program related to childcare offered by the Mississippi Low Income Child Care Initiative. Contact Carol Burnett at 228-374-2218.
- ◆ CPR and FIRST AID training that is provided by a CERTIFIED INSTRUCTOR and results in the certification of the attendee. Caregivers must take adult, infant, and pediatric First Aid and CPR. Online training for these courses will not be accepted – must be face-to-face.
- ◆ Any program related to childcare provided by the Mississippi Forum on Children and Families.
- ◆ Any program related to childcare provided by the Mississippi State University's Partners for Quality Childcare Project or the Mississippi Childcare Resource and Referral Network (1-866-706-8827).
- ◆ Any program related to childcare by Natural Learning, 103 Sycamore St., Leland, MS 38756. Contact Mary Jo Ayres at 662-686-9691.

- ◆ Home-Study courses for child care providers through Care Courses. Contact Care Courses at [www.carcourses.com](http://www.carcourses.com) or 1-800-685-7610.
- ◆ Home-Study courses for child care providers through ECE Training. Contact ECE Training at [mhancock@ecetraining.net](mailto:mhancock@ecetraining.net) or 707-339-0488.
- ◆ Any program related to childcare offered by the Mississippi SIDS Alliance (Sudden Infant Death Syndrome).
- ◆ Any program related to child development or childcare offered by New Dimensions Child Development Training Institute, 1065 Raymond Road, Jackson, MS 39204. Contact Jo Gregory at 601-502-2700.
- ◆ (CDA) Credentialing Director Associate Certificate offered by Collate Education For Mississippi, INC. P.O. Box 75664 Jackson, MS 39282, Contact: Annie Thompson @ 769-218-0955 or 601-953-9917 or [baptiZm@comcast.net](mailto:baptiZm@comcast.net).
- ◆ Any program related to early care & learning offered by Collate Education for Mississippi, Dr. Annie Thompson, P.O. Box 75664, Jackson, MS 39282. 769-218-0955 or 601-953-9917 or [baptiZm@comcast.net](mailto:baptiZm@comcast.net).
- ◆ Any program related to child care provided by Voices for Mississippi's Children, Inc., Helen M. Taylor, President.
- ◆ Various courses related to Child Care & CPR/First Aid provided by Memphis International Training Institute.
- ◆ Various courses related to child care offered by the Sunflower/Humphreys Counties Progress, Inc. Early Childhood Education Development Service Department. Contact: Gwendolyn Williams, 662-887-1431, ext. 109.
- ◆ Any program related to early care & education provided by Mississippi Center for Education Innovation, 601-354-3356.
- ◆ Any program related to early care & education provided by the Mississippi Grassroots Coalition for Families and Children, Dorothy Lewis, President, 601-736-4915.
- ◆ Any distance learning course for early childhood professionals offered by Training on Demand by MB&A, Alpharetta, Georgia. Contact MB&A at 1-877-655-7139.
- ◆ Any training provided by Mississippi Action for Progress, Inc. Demonstration Training Unit. Contact Annie H. Lewis, 601-923-4100.
- ◆ Any training related to early care & education provided by The Public Policy Center of MS. Contact Dawn Trotti Hall, 601-949-7000.
- ◆ Any training related to early care & education provided by Building Foundations for Children, 1735 Main Street, Southaven, MS 38671 Contact Priscilla Harris, 901-356-4676.
- ◆ Any training related to early care & education for child care providers offered by Mississippi Museum of Natural Science. Contact Angel Rohnke, (601) 354-7303 or [angel.rohnke@mmns.state.ms.us](mailto:angel.rohnke@mmns.state.ms.us).
- ◆ Any training related to early care & education provided by Save the Children. Contact: Gabriel M. Nehrbass, 228-342-5180, or [gnehrbass@savechildren.org](mailto:gnehrbass@savechildren.org).
- ◆ Any training related to early care & safety provided by a certified American Red Cross instructor.
- ◆ Any training related to early care & safety provided by the Tishomingo County Families First Resource Center. Contact Janice Cutshall, 662-423-7318.
- ◆ Any training related to early care & education of young children offered by Sampson Educational Resources. Contact Glenda Hill, 800-371-5248, ext. 242.
- ◆ Any training related to early care & education of young children offered by Child Care Lounge. Contact Ellen Small, 412-885-5172. <http://www.childcarelounge.com/child-care-lounge.php>
- ◆ Trainings offered by Desoto Assimilation Center on Spanish language acquisition. Contact Alison Rumler, 662-420-9163.
- ◆ Any training related to child care and early care & education sponsored or provided by the Children's Defense Fund Southern Regional Office SPARK-MS Initiative. Contact Ellen Collins, 601-321-1966.
- ◆ Any online training related to early care & education for young children provided by Child Care Education Institute. Contact Donna Holzer, 800-499-9907, ext. 521 or at their website: [www.cceionline.edu](http://www.cceionline.edu).
- ◆ Any training related to early care & education of young children provided by The Center for Guided Montessori Studies, 1-888-344-7897.
- ◆ Any online training related to early care and education of young children provided by ProSolutions Training. For information, visit their website at [www.prosolutionstraining.com](http://www.prosolutionstraining.com) or by phone at 800-227-3410.

# Cavity Free Kids Information



Cavity Free Kids is a train-the-trainer oral health curriculum that provides education about cavities, what causes the disease, & how it can be prevented. The curriculum was developed for child care directors & staff who work closely with parents & children. Those who participate will acquire knowledge, skills, & resources to educate families & children. Hands-on training includes exercises that are fun & easy for parents & children to understand. The training is free & child care staff will receive 2 contact hours for attending. For more information, contact the Office of Oral Health at (601) 576-7500.



- The goal of the CFK curriculum is to improve the oral health of young children who attend licensed child care centers.
- CFK is a 2 hour train-the-trainer course designed for center directors and staff that are interested in promoting and providing the curriculum training to staff, families, and children in their centers.
- Participants will receive a CFK booklet, flash drive, and 2 contact hours upon completion of the course.

### Registration Instructions:

- Locate CFK trainings in your community by visiting the MSDH Child Care Provider Training Calendar at [www.HealthyMS.com/childcare](http://www.HealthyMS.com/childcare).
- Pre-registration is required. Registration forms must be filled out completely and legibly. Training certificates will be issued from the registration form.
- Submit registration forms at least 1 week prior to training date by mail, e-mail, or fax to the Regional Oral Health Consultant in the area of the training. (see attached map)
- You will receive a phone call confirmation verifying your acceptance to the training.

Child Care Center Name: \_\_\_\_\_

Center Director's Name: \_\_\_\_\_ Center Phone Number: \_\_\_\_\_

Center Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

### Please indicate which session you will attend:

Month: \_\_\_\_\_ Date: \_\_\_\_\_ Time: \_\_\_\_\_

Individual (s) Requesting Attendance

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

# Mississippi State Department of Health Office of Oral Health Regional Oral Health Consultants

**Program Coordinator**

**Mary Parr , LSW, MS**  
570 East Woodrow Wilson  
Oral Health Program  
P: 601-576-7500  
F: 601-576-8190  
[Mary.parr@msdh.state.ms.us](mailto:Mary.parr@msdh.state.ms.us)

**I Northwest Public Health District**

**Lethea Jackson, RDH**  
100 Preston McKay Drive  
Senatobia, MS 38668  
P: 662-523-3217  
F: 662-562-0654  
[Lethea.Jackson@msdh.state.ms.us](mailto:Lethea.Jackson@msdh.state.ms.us)

**II Northeast Public Health District**

**Lethea Jackson, RDH**  
100 Preston McKay Drive  
Senatobia, MS 38668  
P: 662-523-3217  
F: 662-562-0654  
[Lethea.Jackson@msdh.state.ms.us](mailto:Lethea.Jackson@msdh.state.ms.us)

**III Delta Hills Public Health District**

**Natasha Bennett, RDH**  
628 Byron Street  
Ruleville, MS 38771  
P: 601 630-5443  
F: 662 756-2030  
[Natasha.Bennett@msdh.state.ms.us](mailto:Natasha.Bennett@msdh.state.ms.us)

**IV Tombigbee Home Health Region C**

**Gennette Robinson, RDH**  
400 A Wilkins-Wise Rd. Suite 1  
Columbus, MS 39705  
P: 662-352-3598  
F: 662-328-6382  
[Gennette.Robinson@msdh.state.ms.us](mailto:Gennette.Robinson@msdh.state.ms.us)

**V West Central Public Health District**

**Amber Beck, RDH**  
110 Crosspark Drive Suite A  
Pearl, MS 39208  
P: 662-418-4866  
F: 601-420-2185  
[Amber.Beck@msdh.state.ms.us](mailto:Amber.Beck@msdh.state.ms.us)

**VI East Central Public Health District**

**Kimberlye Mulloy, RDH**  
352 Magnolia Drive  
Raleigh, MS 39153  
P: 662-822-9999  
F: 601-576-8190  
[Kimberlye.Mulloy@msdh.state.ms.us](mailto:Kimberlye.Mulloy@msdh.state.ms.us)

**VII Southwest Public Health District**

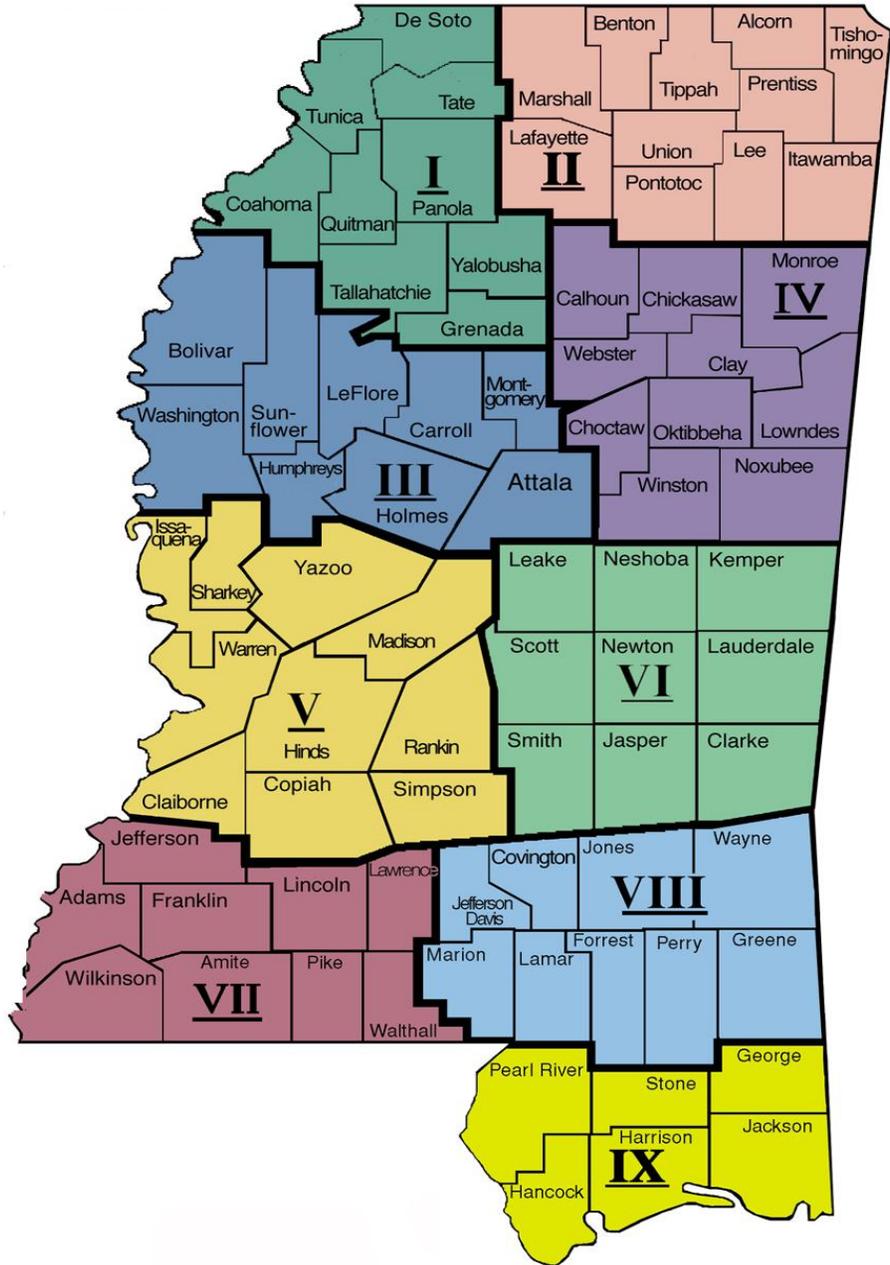
**Marta Carmical, RDH**  
5168 Highway 11  
Ellisville, MS 39437  
P: 601-323-1562  
F: 601-425-1080  
[Marta.Carmical@msdh.state.ms.us](mailto:Marta.Carmical@msdh.state.ms.us)

**VIII Southeast Public Health District**

**Marta Carmical, RDH**  
5168 Highway 11  
Ellisville, MS 39437  
P: 601-323-1562  
F: 601-425-1080  
[Marta.Carmical@msdh.state.ms.us](mailto:Marta.Carmical@msdh.state.ms.us)

**IX Coastal Plains Public Health District**

**Marsha Parker, RDH**  
3062 Longfellow Road Bldg #25  
Bay St. Louis, MS 39520  
P: 228-760-7868  
F: 228-255-7868  
[Marsha.Parker@msdh.state.ms.us](mailto:Marsha.Parker@msdh.state.ms.us)



**“Good Oral Health is Vital to Health and Well-Being”**  
Nicholas G. Mosca, DDS Dental Director  
570 East Woodrow Wilson • Post Office Box 1700 • Jackson, MS 39215-1700  
1-866-HLTHY4U (1-866-458-4948) • [www.HealthyMS.com](http://www.HealthyMS.com)  
*Equal Opportunity in Employment and Services*

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# MSDH CHILDCARE LICENSURE REGISTRATION FORM

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## REPRODUCE AS NEEDED

- 1) All forms must be filled out completely and legibly.
- 2) You will receive an email confirmation (if you do not have an email, one will be mailed to you) which specifies exact location. Bring the confirmation letter to the training session on the date of your scheduled training. **Your acceptance into the training is verified only with a letter of confirmation.**
- 3) Pre-registration is required and will be accepted via mail, email, or fax. Please refer to the Region listed on the Provider Training Schedule and mail or fax to the following trainers:
  - a. Region 1 (Northern) – Nancy Nunley, 1742 Cliff Gookin Blvd., Tupelo, MS 38801-6497. Fax (662) 842-3045
  - b. Region 2 (Central) – Vacant, MSDH Child Care Licensure, PO Box 1700, Jackson, MS 39215-1700. Fax (601)364-5058
  - c. Region 3 (Southern) – Josie Smith, 761 Esters Boulevard, Biloxi, MS 39530. Fax (228) 435-4853
- 4) Please bring your Regulation book to the scheduled training sessions.

### Sessions Requested

Please check the sessions you wish to attend & write the **location & date** you wish to attend on the blank provided.

- |  |  |
|--|--|
| <input type="checkbox"/> Child Care Regulations _____          | <input type="checkbox"/> Infant/Toddler Regulations _____        |
| <input type="checkbox"/> Playground Safety _____               | <input type="checkbox"/> After-School Regulations _____          |
| <input type="checkbox"/> Director's Orientation _____          | <input type="checkbox"/> Transportation Regulations _____        |
| <input type="checkbox"/> Hand-Washing & Sanitation _____       | <input type="checkbox"/> Discipline & Guidance _____             |
| <input type="checkbox"/> Menu Writing 201 _____                | <input type="checkbox"/> Wonders of Music on IT Dev. _____       |
| <input type="checkbox"/> Color-Me-Healthy _____                | <input type="checkbox"/> Physical Dev. of Infants/Toddlers _____ |
| <input type="checkbox"/> Guide to Food Code _____              | <input type="checkbox"/> Promoting Physical Activity _____       |
| <input type="checkbox"/> Identifying Infectious Diseases _____ | <input type="checkbox"/> Child Abuse & Neglect _____             |

### Individual(s) Requesting Registration

_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

**Please type or print clearly.** Training Certificates will be issued at the end of the each session.

Center Name \_\_\_\_\_

Mailing Address \_\_\_\_\_

\_\_\_\_\_  
City State Zip Director \_\_\_\_\_

Center Telephone \_\_\_\_\_ Owner \_\_\_\_\_

Center Fax \_\_\_\_\_ Center Email \_\_\_\_\_

Director Designees \_\_\_\_\_

**THIS FORM IS TO BE USED TO REGISTER FOR SESSIONS PRESENTED BY  
MSDH/CHILD CARE LICENSURE**



# January



Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
	1 	2	3	4	5	6
7	8	9 <b>Vicksburg:</b> Playground Safety 9-12 Directors Orientation 1-4 <b>Water Valley:</b> Cavity Free Kids 8-10 CC Regulations 10-5	10 <b>Vicksburg:</b> CC Regulations 9-4 <b>Water Valley:</b> Playground Safety 8:30-11:30 Directors Orientation 12:30-3:30	11 <b>Natchez:</b> Menu Writing 201 10-1 Color Me Healthy 1:30-3:30	12 <b>McComb:</b> Menu Writing 201 8-11 Color Me Healthy 11:30-1:30	13
14	15 <b>Tupelo:</b> Cavity Free Kids 8-10 CC Regulations 10-5	16 <b>Tupelo:</b> Playground Safety 8:30-11:30 Directors Orientation 12:30-3:30	17 <b>Laurel:</b> Cavity Free Kids 9-11 Playground Safety 11-2 Directors Orientation 3-6	18 <b>Laurel:</b> CC Regulations 9-4 <b>Brandon:</b> Invest. Abuse/Neglect 9-12	19	20
 <b>MARTIN LUTHER KING, JR. DAY</b>	22	23 <b>West Point:</b> Cavity Free Kids 8-10 CC Regulations 11-6	24 <b>West Point:</b> Playground Safety 8:30-11:30 Directors Orientation 12:30-3:30  <b>Pascagoula:</b> Playground Safety 9-12 Directors Orientation 1-4	25 <b>Pascagoula:</b> CC Regulations 9-4  <b>Vicksburg:</b> Invest. Abuse/Neglect 9-12	26	27
28	29 <b>Brookhaven:</b> Playground Safety 12-3 Directors Orientation 4-7	30 <b>Cleveland:</b> Cavity Free Kids 9-11 CC Regulations 12-7 <b>Brookhaven:</b>	31 <b>Cleveland:</b> Playground Safety 8:30-11:30 Directors Orientation 12:30-3:30 <b>Biloxi:</b>			

CC Regulations 9-4  
Cavity Free Kids 4-6

Color Me Healthy 5-8



# February 2013



Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday	
				1	2	3	
				<b>Biloxi:</b> Menu Writing 201 9-12	<b>Saucier:</b> Menu Writing 201 8-11 Color Me Healthy 11:30-1:30		
4	5	6	7	8	9	10	
		<b>Batesville:</b> Cavity Free Kids 8-10 CC Regulations 10-5	<b>Batesville:</b> Playground Safety 8:30-11:30 Directors Orient. 12:30-3:30 <b>Meridian:</b> CC Regulations 11-6	<b>Meridian:</b> Playground Safety 9-12 Directors Orientation 1-4	<b>Magee:</b> Menu Writing 201 8-11 Color Me Healthy 11:30-1:30		
11	12	13			15	16	17
	<b>Jackson:</b> CC Regulations 9-4  <b>Hattiesburg:</b> Cavity Free Kids 8-10 Playground Safety 10-1 Directors Orientation 2-5	<b>Jackson:</b> Playground Safety 8:30-11:30 Directors Orientation 12:30-3:30  <b>Hattiesburg:</b> CC Regulations 9-4					
18	19	20	21	22	23	24	
		<b>Greenwood:</b> Cavity Free Kids 9-11 CC Regulations 12-7  <b>McComb:</b> Cavity Free Kids 8-10 Playground Safety 11-2 Directors Orientation 3-6	<b>Greenwood:</b> Playground Safety 8:30-11:30 Directors Orientation 12:30-3:30  <b>McComb:</b> CC Regulations 9-4	<b>Vicksburg:</b> Menu Writing 201 6-9	<b>Gulfport:</b> Invest. Abuse/Neglect 11-2		
25	26	27	28				
		<b>Starkville:</b> CC Regulations 10-5  <b>Gulfport:</b> Playground Safety 9-12 Directors Orientation 1-4	<b>Starkville:</b> Cavity Free Kids 8-10 Playground Safety 11-1 Directors Orientation 2-5  <b>Gulfport:</b> CC Regulations 9-4  <b>Vicksburg:</b> Color Me Healthy 6-8				



# March 2013



Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
				1	2	3
4	5	6 <b>Hernando:</b> Cavity Free Kids 9-11 CC Regulations 12-7  <b>Brandon:</b> Playground Safety 11-2 Directors Orientation 3-6	7 <b>Hernando:</b> Playground Safety 8:30-11:30 Directors Orient. 12:30-3:30  <b>Brandon:</b> CC Regulations 9-4	8	9	10 
11	12	13 <b>Amory:</b> CC Regulations 9-4  <b>Natchez:</b> Cavity Free Kids 10-12 CC Regulations 1-8	14 <b>Amory:</b> Playground Safety 9-12 Directors Orientation 1-4  <b>Natchez:</b> Playground Safety 9-12 Directors Orientation 1-4	15	16	17  Happy St. Patrick's Day!!
18	19 <b>Oxford:</b> Cavity Free Kids 8-10 CC Regulations 11-6	20 <b>Oxford:</b> Playground Safety 8:30-11:30 Directors Orient. 12:30-3:30	21 <b>Columbia:</b> Cavity Free Kids 8-10 Playground Safety 10-1 Directors Orientation 2-5	22 <b>Columbia:</b> CC Regulations 9-4  <b>Clarksdale:</b> Invest. Abuse/Neglect 11-2	23 <b>Meridian:</b> Menu Writing 201 8-11 Color Me Healthy 11:30-1:30	24
25	26 <b>Greenville:</b> CC Regulations 9-4  <b>Picayune:</b> Playground Safety 9-12 Directors Orientation 1-4	27 <b>Greenville:</b> Playground Safety 8:30-11:30 Directors Orient. 12:30-3:30  <b>Picayune:</b> CC Regulations 9-4	28	29	30	31 



# April 2013



Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
<p>1</p> 	<p>2</p> <p><b>Kosciusko:</b> Cavity Free Kids 9-11 CC Regulations 12-7</p> <p><b>Meridian:</b> Playground Safety 11-2 Directors Orientation 3-6</p>	<p>3</p> <p><b>Kosciusko:</b> Playground Safety 8:30-11:30 Directors Orientation 12:30-3:30</p> <p><b>Meridian:</b> CC Regulations 9-4</p>	<p>4</p>	<p>5</p>	<p>6</p>	<p>7</p>
<p>8</p>	<p>9</p>	<p>10</p> <p><b>Booneville:</b> CC Regulations 9-4</p>	<p>11</p> <p><b>Booneville:</b> Playground Safety 9-12 Directors Orientation 1-4</p> <p><b>Brookhaven:</b> Playground Safety 11-2 Directors Orientation 3-6</p>	<p>12</p> <p><b>Cleveland:</b> Invest. Abuse/Neglect 11-2</p> <p><b>Brookhaven:</b> CC Regulations 9-4</p>	<p>13</p>	<p>14</p>
<p>15</p>	<p>16</p> <p><b>Jackson:</b> CC Regulations 9-4</p> <p><b>Hattiesburg:</b> Playground Safety 10-1 Directors Orientation 2-5</p>	<p>17</p> <p><b>Jackson:</b> Playground Safety 8:30-11:30 Directors Orientation 12:30-3:30</p> <p><b>Hattiesburg:</b> CC Regulations 9-4</p>	<p>18</p>	<p>19</p>	<p>20</p>	<p>21</p>
<p>22</p>	<p>23</p> <p><b>Columbus:</b> Cavity Free Kids 9-11 CC Regulations 12-6</p>	<p>24</p> <p><b>Columbus:</b> Playground Safety 8:30-11:30 Directors Orientation 12:30-3:30</p>	<p>25</p>	<p>26</p>	<p>27</p>	<p>28</p>
<p>29</p> <p><b>Batesville:</b> Cavity Free Kids 9-11 CC Regulations 12-6</p> <p><b>Pascagoula:</b> Playground Safety 9-12 Directors Orientation 1-4</p>	<p>30</p> <p><b>Batesville:</b> Playground Safety 8:30-11:30 Directors Orientation 12:30-3:30</p> <p><b>Pascagoula:</b> CC Regulations 9-4</p>					



# May 2013



Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
		1	2	3	4	5
			<b>Long Beach:</b> Playground Safety 9-12 Directors Orientation 1-4	<b>Brookhaven:</b> Invest. Abuse/Neglect 10-1  <b>Long Beach:</b> CC Regulations 9-4		
6	7	8	9	10	11	12
	<b>Tupelo:</b> CC Regulations 8:30-3:30	<b>Tupelo:</b> Playground Safety 8:30-11:30 Directors Orient. 12:30-3:30	<b>Jackson:</b> Playground Safety 12-3 Directors Orientation 4-7	<b>Jackson:</b> CC Regulations 9-4		
13	14	15	16	17	18	19
20	21	22	23	24	25	26
	<b>McComb:</b> Playground Safety 11-2 Directors Orientation 3-6	<b>Grenada:</b> Cavity Free Kids 9-11 CC Regulations 12-7  <b>McComb:</b> CC Regulations 9-4	<b>Grenada:</b> Playground Safety 8:30-11:30 Directors Orient. 12:30-3:30			
27	28	29	30	31		
		<b>West Point:</b> Cavity Free Kids 9-11 CC Regulations 12-7	<b>West Point:</b> Playground Safety 8:30-11:30 Directors Orient. 12:30-3:30  <b>Laurel:</b> Playground Safety 11-2 Directors Orientation 3-6	<b>Laurel:</b> CC Regulations 9-4		



# June 2013



Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
					1	2
3	4 <b>Oxford:</b> Cavity Free Kids 9-11 CC Regulations 12-7  <b>Brandon:</b> Playground Safety 12-3 Directors Orientation 4-7	5 <b>Oxford:</b> Playground Safety 8:30-11:30 Directors Orientation 12:30-3:30  <b>Brandon:</b> CC Regulations 9-4	6	7 <b>Columbus:</b> Invest. Abuse/Neglect 10-1	8	9
10	11	12 <b>Greenwood:</b> Cavity Free Kids 9-11 CC Regulations 12-7	13 <b>Greenwood:</b> Playground Safety 8:30-11:30 Directors Orient. 12:30-3:30  <b>Natchez:</b> Playground Safety 12-3 Directors Orientation 4-7	14 <b>Natchez:</b> CC Regulations 9-4	15	16  <i>Happy Father's Day!</i>
17	18 <b>Olive Branch:</b> CC Regulations 10-5  <b>Columbia:</b> Playground Safety 10-1 Directors Orientation 2-5	19 <b>Olive Branch:</b> Playground Safety 8:30-11:30 Directors Orientation 12:30-3:30  <b>Columbia:</b> CC Regulations 9-4	20	21	22	23
24	25	26 <b>Starkville:</b> Cavity Free Kids 9-11 CC Regulations 12-7	27 <b>Starkville:</b> Playground Safety 8:30-11:30 Directors Orient. 12:30-3:30  <b>Biloxi:</b> Playground Safety 9-12 Directors Orientation 1-4	28 <b>Biloxi:</b> CC Regulations 9-4	29	30