

How to Set Up your Field Bridge

Once you install your Field Bridge, there are several steps you must complete in both your Service/State/Rescue Bridge and in the Field Bridge to get started.

Required Settings

Before you can use your Field Bridge, some settings will need to be configured on your Service/State/Rescue Bridge.

Enabling the Field Bridge

You will need to set the Service/State/Rescue Bridge to work with the Field Bridge before you can connect and set up the Field Bridge.

1. From the upper left, click *My Service* or *My Fire Department*.
2. Select the *Setup* tab.
3. From the *I want to* drop down menu, select *Manage Field Bridge Options*.
4. In the *Do you use the EMS Field Bridge for field data collection?* Section, click *Yes*.

If you utilize ImageTrend EMS Field Bridge, you can setup default settings to synchronize specific resources from the EMS Service Bridge to your EMS Field Bridges in the field. Each time a Field Bridge posts data to the EMS Service Bridge, updates will be automatically transferred down to the field unit. This allows you to maintain resources from a central location.

Please hover over the **v** to show what versions this feature applies to. Items that do not have a **v** will work in all versions.

Do you use the EMS Field Bridge for field data collection?: Yes No

Incident Number Same as Call Number: Yes No **v**

Default to Synchronize Staff: Yes No

Setting Up Staff Profiles

While it is best to complete all information in a staff profile for a complete record, the following information must be completed in order for a profile to sync to the Field Bridge.

- First and last name (*Demographics* tab)
- Email address (*Demographics* tab)
- State certification number (*Certifications* tab)
- User ID and password (*Permissions* tab)
- Service Bridge permission group (*Permissions* tab)
- Active account status (*Permissions* tab)
- Any desired Field Bridge permissions for specific tasks (*Permissions* tab)
- *Synchronize Staff Record* selection (*Permissions* tab)

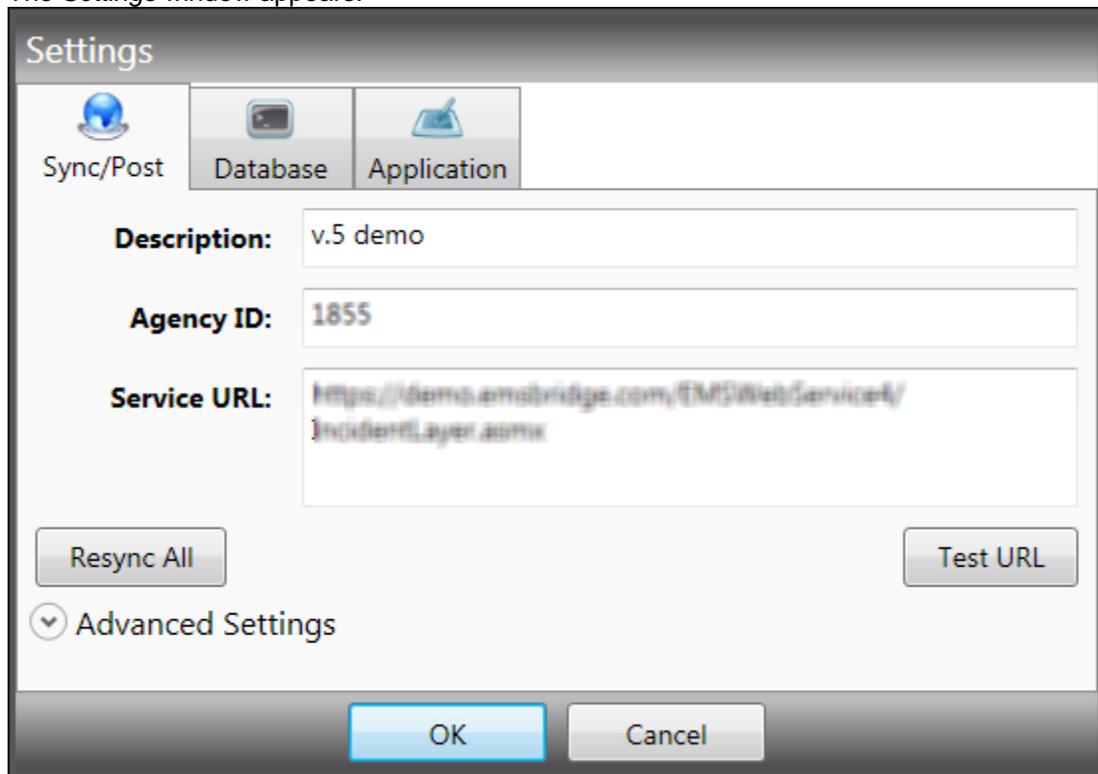
Setting Up your Field Bridge

After you have installed or opened the Field Bridge, the Field Bridge *Login* screen will appear. You can access the setup options from here.

1. In the upper left corner of the screen, click *Enter Registration Key*.
2. Enter the key found in your Field Bridge Support Agreement.
When approved, a green checkmark will display.

 **NOTE:** A staff profile created on the State/Service Bridge with a State Certification ID is required to use Field Bridge.

3. From the Field Bridge *Login* screen, click *Settings*.
The *Settings* window appears.



Settings

Sync/Post Database Application

Description: v.5 demo

Agency ID: 1855

Service URL: https://demo.emsbridge.com/EMDWebService/IncidentLayer.aspx

Resync All Test URL

Advanced Settings

OK Cancel

- Complete all fields to set up your connection with the Web-based system.

Description

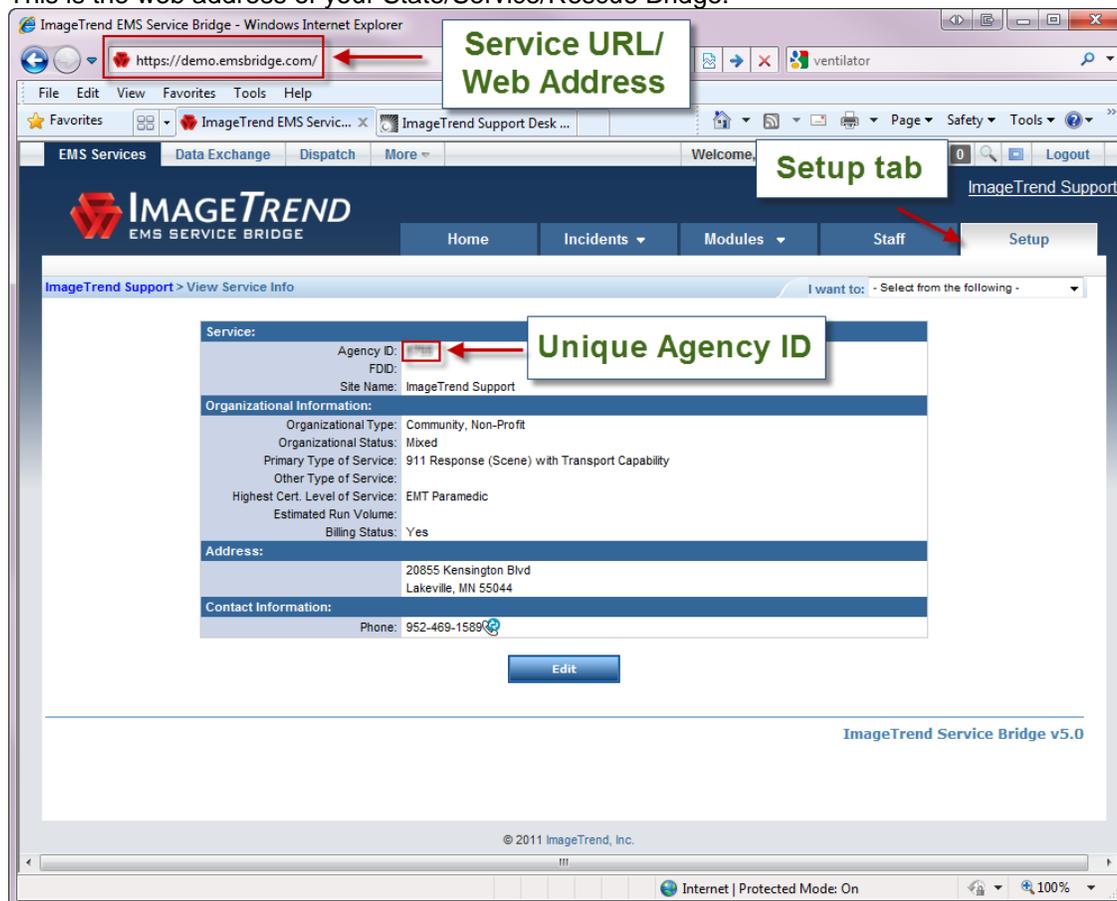
Enter the agency name here.

Agency ID

Your unique ID # is found in the *Setup* tab of the State/Service/Rescue Bridge.

Service URL

This is the web address of your State/Service/Rescue Bridge.



- Click *Test URL*.
 - If the test is successful, click *OK*.
OR
If it is not successful, double check your URL, agency id, Internet connection and firewall and repeat step 5.
 - Once successful, click *OK* on the *Settings* page.
The *Validation Sync Change* dialog box appears.
 - Enter your State/Service/Rescue Bridge username and password.
 - Click *OK*.
Once the sync is completed, the original login screen will appear.
- NOTE:** This pulls all data from your Site/Agency down to Field Bridge. This process may take several minutes.
- Log in to Field Bridge using your username and password for the State/Service Bridge.

Customer Support

ImageTrend is committed to providing excellent customer support. You are able to reach the support desk during regular business hours (M-F) at 1-888-469-7789. You may also reach via email at support@imagetrend.com or on the web at <http://www.imagetrend.com/support>.